

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

12/15/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/88249731884?pwd=MFZmanZWTTZBSGtyZVlxUDcrQ2NSZz09>

Join by Phone via (312)626-6799

Meeting ID: 882 4973 1884

Passcode: 045838

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:02 p.m. Roll call was taken. Present: Roger Truttman, Peggy Kruse, Chuck Phillipson, Tammy Newberry and Henry Janisch. Michael Bell joined at 7:03 p.m. ABSENT: Lori Wirts. ALSO PRESENT: Troy Larson and Travis Anderson with Strand Engineers, Public Works Director Joe Cockroft, Lt. Sturdevant, Chief Boldebeck, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry, second by Henry Janisch to approve the 12/15/21 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Michael Bell. Motion carried. (6-0).

APPROVAL OF MINUTES OF 12/7/21 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: Checks 40402 to 40442 totaling \$208,601.62.

NEW BOARD BUSINESS:

DISCUSSION/CONSIDERATION: ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION FOR SHUBH SELF SERVICE INC. D/B/A NEW GLARUS BP MART FOR 1/1/22 TO 6/30/22: The New Glarus BP Mobile Mart is changing their corporate name and as a result this will require a new liquor license be issued to the new corporation. The new license will become effective 1/1/22.

DISCUSSION/CONSIDERATION: CIGARETTE LICENSE APPLICATION FOR SHUBH SELF SERVICE INC D/B/A NEW GLARUS BP MART FOR 1/1/22 TO 6/30/22: The cigarette license is being requested due to the change in corporate name as well.

Motion by Tammy Newberry, second by Henry Janisch to approve both the Alcohol Beverage Retail License and the Cigarette License to Shubh Self Service Inc. effective 1/1/22. Motion carried. (6-0)

DISCUSSION/CONSIDERATION: OPERATOR LICENSES TO EXPIRE 6/30/23: JAKE M. LYNCH: Motion by Henry Janisch to approve an operator license to expire 6/30/23 to Jake M. Lynch, second by Michael Bell. Motion carried. (6-0)

CONSIDERATION/DISCUSSION: STRAND ENGINEERING TASK ORDER FOR SANITARY SEWER USER CHARGE SYSTEM UPDATE (RATE STUDY): Administrator Daily reported with the upcoming Treatment Plant Capital Project to address phosphorus removal, the Wastewater Utility will need to adjust its rates. This study will determine the necessary rates to support the project and operations of the plant following the project. Trustee Kruse asked if there is a projected rate of return suggestion as part of the study. Administrator Daily noted the WWTP is not regulated by the Public Service Commission and therefore a rate of return is not used. Travis Anderson with Strand reported that future rates will need to meet the debt coverage ratio for the Clean Water Fund Loan which is currently 10% above debt service. In addition to the debt service, rates will need to coverage the projected operations for the new expansion. Strand will also be pursuing potential principal forgiveness grants that may be available as part of the new infrastructure bill.

Peggy Kruse moved to approve the Task Order for Sewer User Charge System Update (rate study), second by Tammy Newberry. Motion carried. (6-0)

DISCUSSION/CONSIDERATION: RESOLUTION 21-27/2021 BUDGET AMENDMENT #1 [ROLL CALL VOTE]: This 2021 Budget amendment is being done as part of the 2022 Budget for the payment of the end loader. At the recommendation of Ehlers and the auditors, this amends budgeted 2021 tax revenue from debt service to capital projects.

Motion by Peggy Kruse, second by Tammy Newberry to approve Resolution 21-27, 2021 Budget Amendment #1. **ROLL CALL VOTE:** Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttmann-yes; and Lori Wirts-absent. Motion carried (6-0)

CONSIDERATION/DISCUSSION: RESOLUTION 21-29: APPOINTMENT OF PATROL OFFICER: The Police Department has completed their recruitment for the vacant Police Officer position and is recommending the appointment of Hunter S. Krohn to the position. Chief Boldebeck reported the start date is to be no earlier than 12/27/21 and he expects it will be 12/27/21.

Motion by Tammy Newberry to approve Resolution 21-29 appointing Hunter S. Krohn as police officer, second by Henry Janisch.

Trustee Phillipson expressed his concern over the process for this hiring coming to the Village Board with no recommendation from Committee or Staff. The Board and Staff discussed the candidate and the process, with Trustee Phillipson noting his concern is with the procedure and not the candidate. The procedure was further discussed with Administrator Daily indicating he will review and update the procedures for future recruitments.

Motion carried. (6-0)

PRESIDENT'S REPORT:

President Truttmann reminded board members to pick up items from their boxes at Village Hall.

ADJOURN:

Being no further business, President Truttmann adjourned the meeting at 7:38 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

12/7/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/88659725412?pwd=a3Q2WnJZL3EvY1NjbmE4bFNiQ3FyZz09>

Join by Phone via (312)626-6799

Meeting ID: 886 5972 5412

Passcode: 319745

REGULAR MEETING-CALL TO ORDER: President Truttmann called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Roger Truttmann, Peggy Kruse, Michael Bell, Chuck Phillipson, Tammy Newberry and Henry Janisch. ABSENT: Lori Wirts. ALSO PRESENT: Bob Talarczyk, Brian Jeglum, Casey McCoy, Lt. Sturdevant, Chief Boldebeck, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Henry Janisch, second by Peggy Kruse to approve the 12/7/21 agenda. Motion

carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Michael Bell. Motion carried. (6-0).

APPROVAL OF MINUTES OF 11/16/21 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement, Wire for TID 3 loan payments and Checks 40359-40360 totaling \$187,504.33; Checks 40361 to 40401 totaling \$95,585.50 and 11/19/21 payroll vouchers 16039 to 16062 totaling \$28,756.74 and 12/3/21 payroll vouchers 16063 to 16085 totaling \$31,697.06

EXTRA TERRITORIAL ZONING:
DISCUSSION/CONSIDERATION REGARDING TWO ADJACENT CERTIFIED SURVEY MAPS TO DIVIDE FOUR RESIDENTIAL LOTS AND ONE PUBLIC OUTLOT FROM THE ARN FARM ON THE NORTH SIDE OF DURST ROAD: Administrator Daily referred the Board to the memo prepared by Mark Roffers, Village Planning Consultant dated 11/18/21, noting the ETZ Committee is recommending approval including the contingencies listed in Roffers' memo.

Trustee Kruse expressed concern regarding sufficiency of the waterway in handling storm water with additional development occurring. She asked if the DNR or Village Engineers should provide a more comprehensive report. Bob Talarczyk, the surveyor of the CSM noted the references in the Roffers' memo regarding the DNR were to determine whether the stream was navigable. It was determined by the DNR to not be a navigable stream. Administrator Daily added the Town engineers have reviewed storm water impact and based on their review and the input from Village Planning Consultant, Mark Roffers, he is comfortable with their recommendations.

Trustee Kruse asked about the meaning of the bullet point on page five (5) of Roffers' memo: "*Work out some sort of financial agreement with the Town to buy out of the statutory requirement in iv.*" Administrator Daily indicated it referred to maintenance of public lands that would require a separate agreement should developer discontinue maintenance. This would be a separate agreement between the Town and developer/property owners and would not involve the Village.

Administrator Daily noted for the Board that the first contingency approves a modification to allow the additional outlot in order to allow all drives to have frontage on the public roadway.

Motion by Michael Bell, second by Tammy Newberry to approve the CSM for the Arn Farm contingent on items one (1) through seven (7) on page one (1) and two (2) of Mark Roffers' memo dated 11/18/2021; to wit:

1. *The Village Board approves a modification of Section 265-42 C of the Village subdivision ordinance, normally requiring that every lot front or above a public street, per its finding that the conditions for granting an exception specified in Section 265-52 B are met.*
2. *The CSM that includes the four residential lots shall be recorded only following the recording of the CSM that includes Outlot 1 and the Durst Road public right-of-way dedication.*
3. *Prior to their submittal for signatures and recording, the CSMs shall be amended as follows:*
 - a. *Adjust the general location information at the top of each sheet of each CSM so that such information applies specifically to that CSM, and not to both CSMs together.*
 - b. *For the 4-lot CSM, correct the spelling of "envelop" in note 3 and for the outlot/right-of-way CSM remove that note 3.*
 - c. *Add distances between front line of Lot 1 building envelope and front line of Lot 1, and between back lines of Lot 3 and 4 building envelopes and back lines of those lots.*
 - d. *Within the outlot CSM, correct either "S07°42'49"W" in legal or "S07°42'5"W" on map, and adjust "S00°03'57"W" on map to "N00°03'57"E" to match legal description.*
 - e. *Change "Township of New Glarus" on final CSM sheets to "Town of New Glarus."*
4. *The proposed "Declaration of Restrictive Covenants of Roger Arn Lots 1-4 and Outlot 1" shall be recorded against the CSM area in conjunction with the recording of the CSMs. Prior to recording, such covenants shall be resubmitted for staff approval with the following changes:*
 - a. *Adjust definition of the "Municipality" or "Municipal" in Section 1.9 to be the Town of New Glarus, or the Village of New Glarus upon any future annexation of the CSM area.*
 - b. *In Section 5.2, change "Town of New Glarus" to "Municipality."*
 - c. *Add a section indicating that any amendment or termination of the covenants shall not take effect until and unless approved by the Municipality.*
 - d. *Add a section that indicates, prior to any land disturbance in any lot, the owner of such lot shall prepare and obtain Municipal approval of an erosion control plan.*
5. *The applicant shall have prepared, approved by Village staff, and in conjunction with the CSM recorded against the entire remaining Arn farm, a deed restriction or deed notice that restricts further rural development to the location prescribed in the "ARN FARM PRESERVATION & RURAL DEVELOPMENT EXHIBIT" dated 11/18/21, unless amended in the future by the Village.*
6. *The applicant shall have satisfied any conditions of dedication of Outlot 1 to the Town to its satisfaction in conjunction with the recording of the CSM.*
 7. *The above CSM and all of the above-referenced documents shall have been recorded, with recorded copies provided to the Town and Village, before any land is transferred and zoning, building, or driveway permits are issued within the CSM area.*

Motion carried. (6-0)

NEW BOARD BUSINESS:

DISCUSSION/CONSIDERATION: RESOLUTION 21-28 RESOLUTION APPOINTING ELECTION

OFFICIALS FOR THE 2022-2023 TERM: This is a bi-annual Resolution to appoint Election Officials for the next two-year term. This year, we received nominations from the political parties and are required to appoint those nominees. The Village uses seven (7) Election Inspectors at each Election and occasionally have additional positions that require filling depending on the size of the Election. This Resolution reflects which officials will be utilized to fill the seven (7) Election Inspectors (First Choice) for the upcoming Elections, along with their affiliation. The Alternates (unaffiliated) will fill in as necessary.

Motion by Chuck Phillipson, second by Henry Janisch to approve Resolution 21-28. Motion carried. (6-0)

DISCUSSION/CONSIDERATION: APPROVAL OF OPERATOR LICENSES TO EXPIRE 6/30/23:

Motion by Peggy Kruse, second by Henry Janisch to approve operator licenses to expire 6/30/23 to the following: Nicole Rivers; Diane Peters; Anastasia Schwenn; Suzanne Dalma; Ashley Gilbertson; Alishia K. Johnson; Jonathan Sunderlage; Jamie Ott; Jill Stockwell. Motion carried. (6- 0).

DISCUSSION/CONSIDERATION: WRITE-OFF DELINQUENT PERSONAL PROPERTY TAXES:

Clerk Erb reported the Village has a total of \$409.52 in delinquent personal property tax owed by A-1 Service (James Wirts) for the years of 2012, 2013, 2014, 2015 and 2017. With the death of the owner of this business, the collection agency has informed us there are no other options for collection. Staff is recommending the write-off of this amount.

Motion by Tammy Newberry, second by Chuck Phillipson to approve the write-off of delinquent personal property tax in the amount of \$409.52. Motion carried. (6-0).

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: RESCHEDULE DECEMBER 21, 2021 VILLAGE BOARD MEETING TO DECEMBER 15, 2021: President Truttman reported there are a couple of items for a second meeting in December. Due to timing issues, it is beneficial to hold that second meeting on December 15, rather than the regularly scheduled December 21.

Motion by Tammy Newberry, second by Chuck Phillipson to reschedule the second meeting in December to December 15, 2021. Motion carried. (6-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:31 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

11/16/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/89228394706?pwd=NHFFRWNLTXI1K2FMb3VrWnF0dWQrZz09>

Join by Phone via (312)626-6799
Meeting ID: 892 2839 4706
Passcode: 783304

2022 BUDGET PUBLIC HEARING: President Truttman called the budget public hearing to order at 7:00 p.m. ROLL CALL: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Roger Truttman and Lori Wirts. ALSO PRESENT: Chuck Bauer, Annie O'Connor, Bekah Stauffacher, Mary and Tim Usher, New Glarus Public Library Staff, Sandy Blum, Suzi Janowiak, Ruth Elmer, Mary Statz, Todd Larson, Denise Anton Wright, Beth Blahut, Rutz, Public Works Director Joe Cockroft, Chief Burt Boldebuck, Lt. Jeff Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

PUBLIC HEARING COMMENTS: Administrator Daily provided the following review of the 2022 Budget prior to comments.

The proposed 2022 budget is included in the packet for consideration by the Village Board following this public hearing. This budget is the result of the hard work of each Village Department. Special thanks to Lynne Erb, Chief Boldebuck, Lt. Sturdevant, Joe Cockroft, Beth Heller and the Library Board for their assistance in developing this document.

As in the past, this budget was drafted in light of the significant funding challenges facing municipalities across the State. Per the League of WI Municipalities, the State of Wisconsin imposes the strictest levy restrictions on municipalities among states reliant on property taxes to fund municipal operations.

The Village may only increase its levy by the amount of net new construction which was 1.72% for the Village in 2022, or \$17,942. This greatly limits the ability of the Village to fund new budget initiatives. Despite these challenges, the draft 2022 budget is balanced and accomplishes a number of the Village Board's priorities.

The most significant operational budget investment is the transition to a full-time Police Chief, while maintaining the current patrol strength of the department. This represents a \$42,000 investment in public safety with an additional \$11,000 required in 2023.

The operational budget also includes an increase of 100 hours to the LTE Public Works laborer position. This will provide DPW with additional help further into the fall to assist with leaf pick-up, brush pickup and winterizing Village assets or it could allow the Director to request for the assistance during a snow event.

The last notable change in the operating budget is the 2% across the board raise for Village Employees.

This budget also includes the strategic use of General Fund Surplus to fund specific one-time costs. This budget includes the use of \$21,500 for the current Village Clerk/Treasurer to train her replacement for approximately 3 months prior to her retirement to ensure a smooth transition of a highly responsible position within the Village. Secondly it includes \$15,500 to fund the recodification of the Village's ordinances to correct any outdated information, remove contradictions and ensure compliance with State law. Please note, General Fund Surplus occurs when the Village comes in under-budget at year end.

The budget also reallocates previously designated fund to begin funding a revaluation of the Village to ensure properties are properly assessed. The reallocation will fund the first two years of the contract with additional funds required in 2024 to complete the contract.

Finally, the Village plans to complete several capital projects in 2022 through borrowings, including:

- \$1.6 to \$1.8 million to reconstruct 9th Avenue, the Village's highest priority street project with replacement of sidewalk, storm sewer, wastewater infrastructure and roadway.
- \$113,000 for the replacement of DPW's end loader, a piece of equipment used daily by the department. It is replacing the end loader with over 5,000 hours logged.
- \$35,000 to fund improvements to the Chalet of the Golden Fleece, including the replacement of the upper balcony, replacement/repair of the side porch and replacement of the decorative timber ends.
- The Village also continues to reserve \$1 million in debt capacity for a Public Library Project

The needs of the Village continue to surpass its resources. This budget does not include over \$130,000 in requested budget initiatives from Departments. It also does not include funding for the Village's aging facilities such as Village Hall whose mechanicals have all exceeded their useful life and whose exterior features are deteriorating. The Village may also need to consider improvements or replacement of the Public Works garage in the coming years.

Despite the funding challenges and growing needs of the Village, the 2022 budget maintains the Village's current level of service across all departments, makes strategic investments to expand services based on funds available and Board priorities, responsibly utilizes surplus funds to fund necessary one-time expenses and utilizes the Village's debt capacity to replace vital equipment and fund infrastructure improvements.

The public hearing was opened for public comment:

Chuck Bauer: Supports the \$35,000 to the Chalet

Sandy Blum: On behalf of the Friends, requested the \$1,000 for brochures be reinstated in the budget. In support of \$35,000, noting most recent capital repairs have been through grants written by the Friends, the Chalet needs painting as well. Indicated the Village Board needs to step up and do their part to ensure the long term survival of the Chalet. Indicated Village Staff needs to be actively pursuing contractors for the repair projects.

Mary Statz: In support of Chalet. She is the one member of the Friends paid at the Chalet and asked for additional funds in 2022 for more staffing hours in order to keep the building open longer hours. Thanked Village Board for current budgeted funds.

Ruth Elmer: In support of the \$35,000 for the Chalet

Bekah Referenced letter from Chamber and spoke in support of the Chalet for its

Staffacher: historic value as well as tourism and supporting Swiss heritage.

Mary & Tim

Usher: Support the Chalet and happy for the \$35,000

Suzi Janowiak: Thanked Board for support to Library as Library Board Trustee. Also thanked Board for support of the Chalet.

Todd Larson: \$35,000 demonstrates good faith on the part of the Village. Thanked Sandy and Mary for their hard work. Asked for changes to be made to allow for better communication for Sandy.

Beth Blahut: Library Board Trustee in support of Library budget

Denise Anton

Wright: Echo the support for the Library and the Chalet as well as Bekah's comments on the significance of the Chalet to the community.

Peggy Kruse: Reiterated the Village is stretched for funding projects and the \$35,000 for the

Chalet will need to be borrowed funds.

Being no further comments, Tammy Newberry moved to close the public hearing, second by Lori Wirts at 7:17 p.m. Motion carried. (7-0)

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order. PRESENT: All those present at the public hearing.

ANNOUNCEMENT: President Truttman announced that all cell phones shall be silenced during the meeting.

AGENDA: Motion by Tammy Newberry second by Henry Janisch to approve the 11/16/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Peggy Kruse for approval of the consent agenda, second by Henry Janisch. Motion carried. (7-0).

APPROVAL OF MINUTES OF 11/2/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, credit card, health and life insurance, journal entry for utility bills

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for October was included with the agenda packet.

UPDATE: OCTOBER BUDGET TO ACTUAL REPORTS: October budget to actual reports as included in the agenda packet.

PARKS & RECREATION: COMMITTEE REPORT: No meeting/report.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT: Chair Kruse reported the Committee reviewed the items listed on this agenda.

CONSIDERATION/DISCUSSION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS FIRE DEPARTMENT FOR SPORTSMAN BANQUET ON FEBRUARY 5, 2022: This is an annual event held by the Fire Department. The Public Works and Public Safety Committee recommends approval. Motion by Peggy Kruse, second by Michael Bell to approve. Motion carried. (7-0).

CONSIDERATION/DISCUSSION: STREET USE PERMIT FOR WISCONSIN VIETNAM VETERANS CHAPTER THREE FOR WINTERFEST PARADE ON JANUARY 14, 2022: Administrator Daily noted this is an annual event and Public Works and Public Safety Committee recommends approval. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: DESIGNATION OF REVENUE FROM SALE OF FIREARMS: The PD recently completed a sale of old firearms to the Neillsville Police Department for \$900. The PD is requesting the revenue from this sale be placed in the Police Department Technology Sinking Fund rather than General Fund Revenue. The Public Works and Public Safety Committee recommends approving the designation of the funds as requested. Motion by Tammy Newberry, second by Peggy Kruse to approve. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: 2022 BUDGET AND CORRESPONDING RESOLUTIONS: Administrator Daily indicated items 7 A-I are the necessary resolutions to approve the budget and may be considered individually or together. He further noted that since the last budget meeting staff clarified with the auditor and financial advisor the best option for the use of debt

service funds for funding a portion of the end loader is through a Budget Amendment. That will need to be completed prior to the completion of the 2021 audit. This does not change expenses or levy of the current proposed budget.

Motion by Peggy Kruse to approve the 2022 Budget, listing items 7 A-I (as follows), second by Lori Wirts. Lt. Sturdevant noted the 10/5/21 Budget memo lists squad replacements as every three years when they occur every two years. Trustee Bell noted there had been discussion at Committee level to include contribution to sinking for squad. Administrator Daily stated that because of strict levy limits, cash funding squad cars is no longer a sustainable funding strategy. Trustee Kruse asked how this new philosophy on funding capital items might affect the Village's debt capacity. Administrator Daily indicated that is something staff will need to closely monitor.

RESOLUTION 21-18/ADOPTION OF 2022 BUDGET AND TAX LEVY:

RESOLUTION 21-19/TREASURER'S BOND:

RESOLUTION 21-20/DESIGNATING PUBLIC DEPOSITORY AND AUTHORIZING WITHDRAWAL OF VILLAGE MONIES:

RESOLUTION 21-21/SETTING 2022 STORMWATER UTILITY EQUIVALENT RUNOFF UNIT (ERU):

RESOLUTION 21-22/ESTABLISH WAGES FOR FULL-TIME EMPLOYEES FOR 2022:

RESOLUTION 21-23/ESTABLISH WAGES FOR PART-TIME EMPLOYEES FOR 2022:

RESOLUTION 21-24/FRINGE BENEFITS FOR FULL-TIME EMPLOYEES:

RESOLUTION 21-25/FRINGE BENEFITS FOR PART-TIME EMPLOYEES:

RESOLUTION 21-26/ESTABLISHING 2022 POOL AND RECREATION FEES:

ROLL CALL VOTE (on motion to approve 2022 Budget): Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried. (7-0)

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: RESOLUTION 21-11/RECOGNITION OF COLNEY'S WORK AT FLORAL CLOCK: President Truttman reported The Village of New Glarus has prepared a plaque recognizing the Colney's for their years of service to the Village of New Glarus maintain the Floral Clock. The plaque reads: "In recognition of the over 20 years of Michael and Theresa Colney Michael and Theresa Colney dedicated to the beautification of the Village's Floral Clock, Village Parks and New Glarus Village Hall. The Village of New Glarus Board of Trustees thanks you for your service to our community." Following approval, staff will ensure the plaque is delivered to the Colney's.

Trustee Phillipson added his personal appreciation noting a plaque seems like a small gesture for the years of work. President Truttman agreed.

Motion by Henry Janisch, second by Michael Bell to approve. Motion carried. (7-0)

ADJOURN: Being no further business, President Truttman adjourned the meeting at 7:33 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

11/2/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held

remotely through Zoom:
<https://us02web.zoom.us/j/89544270024?pwd=eUdQRzRXN2c0M2VJU0JqdU5qRmxOZz09>
Join by Phone via (312)626-6799
Meeting ID: 895 4427 0024
Passcode: 043292

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Roger Truttman, Peggy Kruse, Lori Wirts, Michael Bell, Chuck Phillipson, Tammy Newberry and Henry Janisch. ALSO PRESENT: Casey McCoy, David Ferris (Ehlers), Lt. Sturdevant, Chief Boldebuck, Public Works/Utility Director Joe Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Lori Wirts, second by Michael Bell to approve the 11/2/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Michael Bell. Motion carried. (7-0).

APPROVAL OF MINUTES OF 10/19/21 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement Wire for WPPI loan payment totaling \$31,260.35; Checks 40275 to 40306 totaling \$164,713.30 and payroll vouchers 15986 to 16011 totaling \$30,654.97.

NEW BOARD BUSINESS:

DISCUSSION/CONSIDERATION: RESOLUTION 21-16/A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$3,695,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS, SERIES 2021A OF THE VILLAGE OF NEW GLARUS, GREEN COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS: David Ferris with Ehler's reviewed the sale day report for the bonds with the Village Board. Five (5) bids were received with the low bid coming from Banker's Bank with an interest rate of 2.1254%. Based on the bid, the Village will be able to downsize the financing by \$75,000 with a total expected savings of \$126,175. The savings result from a decrease in issuance costs and interest costs.

These bonds will fund Phase 2 of the Utility's electrical improvements, the majority of which is the construction of a Utility-owned substation. Administration recommends approval.

Michael Bell moved to accept Resolution 21-16 authorizing the issuance and sale of \$3,620,000 water and electric system revenue bonds, Series 2021A of the Village of New Glarus, Green County, Wisconsin, and providing for the payment of the bonds and other details with respect to the bonds, second by Lori Wirts. ROLL CALL VOTE: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried. (7-0).

DISCUSSION/CONSIDERATION: RESOLUTION 21-17/APPOINTMENT OF CLERK-TREASURER FOR 1/1/22: Administrator Daily noted the resolution appoints Kelsey Jenson to the position of Clerk-Treasurer effective January 1, 2022. Ms. Jenson will be an excellent addition to the Village of New Glarus organization. Administration recommends approval.

Motion by Tammy Newberry to accept Kelsey Jenson's appointment to the office of Clerk-Treasurer (effective 1/1/22), second by Michael Bell. Motion carried. (7-0)

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: VILLAGE BOARD MEMBER RESIGNATION FROM LIBRARY BOARD: President Truttman reported Trustee Newberry is willing to serve on the Parks & Recreation Committee, where President Truttman has been filling in. Motion by Lori Wirts to accept the appointment of Tammy Newberry to the Parks & Recreation Committee, second by Michael Bell. Motion carried. (7-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:15 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
10/19/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:
<https://us02web.zoom.us/j/82971851104?pwd=NvdYUTRoTBia0l3bzdESGxEc290QT09>
Dial In at (312)626-6799
Meeting ID: 829 7185 1104
Passcode: 595554

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. ROLL CALL: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Roger Truttman and Lori Wirts. ALSO PRESENT: Corrinne Hendrickson, Brooke Skidmore, Annie O'Connor and Bekah Stauffacher (New Glarus Chamber), Cara Carper (Green County Economic Development), Phil Rynish and Steve Schmelzer (WI DNR), Sam Landes (Association of Wisconsin Snowmobile Clubs), Casey McCoy, Eric Gobeli, Bradley Knoxville, Chief Burt Boldebuck, Lt. Jeff Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman announced that all cell phones shall be silenced during the meeting.

ANNOUNCEMENT: President Truttman announced that the Board will convene into closed session called under State Stat. 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: [Consideration of Clerk-Treasurer Finalist].

AGENDA: Motion by Henry Janisch second by Tammy Newberry to approve the 10/19/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: Corrinne Hendrickson and Brooke Skidmore addressed the Village Board with concerns over lack of childcare availability within the Village. They indicated all childcare providers currently have waiting lists and parents are having to travel further for childcare, or stay home which in turn creates staffing shortages in local businesses. They are interested in providing an informational meeting to provide additional information and ways to support children in our area and the local economy.

CONSENT AGENDA: Motion by Peggy Kruse for approval of the consent agenda, asking about the potential timeline for the twelve (12) new home starts shown on the building inspector's report. Administrator Daily indicated they are spec homes and he estimates the build out will have a quick turn-around time. Motion to approve consent agenda seconded by Lori Wirts. Motion carried. (7-0).

APPROVAL OF MINUTES OF 10/5/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, credit card, health and life insurance, journal entry for utility bills and wires for loan payments totaling \$109,772; payroll vouchers 15959 to 15985 totaling \$33,009.62 and Checks 40224 to 40274 totaling \$231,721.56.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for September was included with the agenda packet.

UPDATE: SEPTEMBER BUDGET TO ACTUAL REPORTS: September budget to actual reports as included in the agenda packet.

APPROVAL: Operator Licenses to Expire 6/30/23 to: Amy Jones; Rita Wittwer; Hallie Weintraub; Vishavjit Shah.

PARKS & RECREATION: COMMITTEE REPORT: Chair Phillipson reported the committee acted to increase pool and recreation program fees to help keep up with expenses. Work continues at Glarner Park, grass is coming in, outfield fencing is currently delayed due to supply chain issues.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT: Chair Kruse reported the Committee reviewed the following:

- 3rd Street parking prohibition on the east side between 4th and 6th Avenues
- Police report
- Approval of operator licenses
- Approval of Special Event Permit for Christkindl Market
- Concerns by trustee over special event management procedures with open intoxicants outside designated areas. Police reported no significant issues.
- Parking violations and fines pertaining to overnight parking of campers

DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT FOR NEW GLARUS CHAMBER OF COMMERCE FOR CHISTKINDL MARKET ON DECEMBER 8-14, 2021: The Chamber of Commerce has submitted a special event permit for the Christkindl Market on Friday, December 10th through Sunday December 12th. Open intoxicants have been requested in the area bounded by 4th Avenue, 2nd Street, 6th Avenue and Railroad Street. The Public Works and Public Safety Committee recommends approval.

Motion by Henry Janisch, second by Lori Wirts to approve the permit as drafted. Motion carried. (7-0). President Truttman asked the Chamber to remind participants if a snow occurs during this time, to be sure to push the snow out to the street for removal.

GREEN COUNTY DEVELOPMENT CORPORATION:
PRESENTATION/DISCUSSION/CONSIDERATION: GREEN COUNTY ECONOMIC DEVELOPMENT CORPORATION REGARDING PROSPERITY SOUTHWEST WISCONSIN'S

WORKFORCE INNOVATION GRANT APPLICATION FOR HOUSING: Cara Carper from the Green County Development Corporation presented information to the Board regarding the Prosperity Southwest Wisconsin Workforce Innovation Grant available through the Wisconsin Economic Development Corporation. Should the grant be awarded, the Village would be required to provide funds at a rate of \$2 per capita or approximately \$4,200-\$4,400 based on 2020 census numbers. Prosperity Southwest Wisconsin would be the grant administrator. Several other communities within the Southwest District will be participating as well. The opportunities provided through the grant could include funding for the following type projects:

- Rehab of home valued under \$100,000 for municipality or owner
- Raze of structure or purchase of "in-fill" lot for new construction for municipality
- Relocation down payment for individuals
- Interest coverage for developers
- Vacant land purchase for development of residential lots for municipality
- Infrastructure additions for municipality

Cara Carper indicated she is asking for a letter of support and a letter of commitment for the \$2 per capita if the grant is awarded. The deadline for the submission of the grant is Monday, October 25, 2021 and the letters would be needed tomorrow. The grant program would run through 2024 and funds would be available on first come first serve basis. Ms. Carper believed each participating community should see more than one opportunity.

Motion by Tammy Newberry to approve participation in the grant as presented with finances of \$4,000 available for grant [meeting notes indicate funding by use of surplus], second by Lori Wirts.

Additional discussion took place with Trustee Phillipson stating his concern over the rushed timeline with no opportunity for the Board members to gather necessary information. He noted New Glarus is not in a depressed housing market so there doesn't seem a need for this type of grant. Trustee Kruse indicated her agreement.

Cara Carper reported that DOA Demographics Services Center reports 88 housing units will be needed in the Village by 2030 based on census numbers. The biggest needs are first-time homes and senior housing. The Board discussed further the timing of the grant application, desire for additional information and potential benefit to the Village.

A roll call vote was taken on the motion: ROLL CALL: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-no; Tammy Newberry-yes; Chuck Phillipson-no; Roger Truttmann-no; Lori Wirts-yes. Motion carried (4-3).

OLD BUSINESS:

DISCUSSION/CONSIDERATION: RESOLUTION 20-08 REGARDING SNOWMOBILE ACCESS ON SUGAR RIVER TRAIL EXTENSION (RESCIND OR AFFIRM): Administrator Daily updated the Board regarding the request of the Association of Wisconsin Snowmobile Clubs (AWSC) the Village support language be included in the DNR's trail masterplan to allow snowmobiles on the trail extension leading to Culver's. The Village Board may rescind its previously adopted resolution in opposition to the extension or may affirm its previous position. Administrator Daily also referred the Board to an email from the Village Attorney. Trustee Phillipson verified that should the Board take no action, it would be a defacto affirmation of the existing Resolution. Administrator Daily confirmed.

Phil Rynish and Steve Schmelzer with the DNR were present as were representatives of Association of Wisconsin Snowmobile Clubs including Sam Landes.

Discussion began with clarification of purpose of the discussion, noting R20-08 supported the DNR's trail masterplan which did not allow snowmobile traffic south of the crossing of the Sugar River Trail over Highway 69 to Culver's. The snowmobile club would like to see that portion of the trail open to snowmobiles. The DNR is requesting input from the Village Board and residents on what they would like to see occur on that portion of the trail. The authority for the specific use remains with the DNR.

The Board discussed with those in attendance their concerns over safety issues, especially with snow banks along the highway businesses and pedestrian use of the trail. Police indicated that safety has not been an issue in past years and the few complaints regarding noise and exhaust were addressed last year. Businesses along the highway expressed their desire to allow access by snowmobiles.

Trustee Kruse asked if the Board agrees the area could be opened to snowmobiles and issues arise, could the Board request a change? DNR representative, Phil Rynish noted the DNR has the ability to amend their master plan and the Village could request a change. Trustee Newberry verified the Village would not be responsible for the condition of the pavement in that area of the trail and was informed by the DNR representative they will work in cooperation with the snowmobile club to maintain the trail surface.

Motion by Chuck Phillipson to rescind Resolution 20-08 and express Village support in DNR trail master plan to allow snowmobile use on the portion of the trail to Culvers, second by Michael Bell. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: 2022 BUDGET: Administrator Daily referred the Board members to the budget memos provided and asked for questions. He indicated that if the Board is satisfied with the budget as presented, staff will continue to prepare for the public hearing using this budget. Consensus of the Board was to move forward.

CONVENE INTO CLOSED SESSION: Motion by Tammy Newberry, second by Michael Bell to convene into closed session at 8:23 p.m. ROLL CALL: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (7-0).

RECONVENE INTO CLOSED SESSION: Motion by Tammy Newberry, second by Lori Wirts to re-convene into open session at 8:35 p.m. ROLL CALL: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (7-0).

RESULTS of CLOSED SESSION: President Truttman reported no action was taken.

PRESIDENT'S REPORT: None.

ADJOURN: Being no further business, President Truttman adjourned the meeting at 8:37 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

10/5/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held

remotely through Zoom:
<https://us02web.zoom.us/j/84074801001?pwd=dXQ5T3hQWFZ2RWRpekZlTlONjI5dz09>
Join by Phone via (312)626-6799 / Meeting ID: 840 7480 1001
Passcode: 960145

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Roger Truttman, Peggy Kruse, Lori Wirts, Michael Bell, Chuck Phillipson, Tammy Newberry and Henry Janisch. ALSO PRESENT: Dylan Fritz, Sam Landes, Sue, Eric Gobeli, Bekah Stauffacher, Annie O'Connor, David Ferris (Ehlers), Lt. Sturdevant, Chief Boldebeck, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry, second by Michael Bell to approve the 10/5/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Peggy Kruse. Motion carried. (7-0).

APPROVAL OF MINUTES OF 9/21/21 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement, Checks 40178 to 40188 totaling \$154,690.26; Checks 40189 to 40223 totaling \$41,760.09 and payroll vouchers 159312 to 15958 totaling \$32,760.77.

NEW BOARD BUSINESS:

PRESENTATION/DISCUSSION/CONSIDERATION: DYLAN FRITZ EAGLE SCOUT PROJECT-REPAIRS TO WILHELM TELL/CHALET OF GOLDEN FLEECE SIGN: Dylan Fritz presented his proposal for the repairs and painting of the Wilhelm Tell and Chalet of Golden Fleece signs located at the floral clock on Hwy. 39/69 as his Eagle Scout Project. He will be completely rebuilding and painting the Wilhelm Tell sign as well as rebuilding the top portion of the Chalet sign. He plans to use cedar wood and complete the work with the assistance of others in his Scout Troop and some adults. He anticipates finishing the project by Spring 2022 and will not take the existing signs down until the new signs are ready to be installed. He will be accepting donations for the estimated \$3,128 cost. Administrator Daily noted that the Historic Preservation Commission previously issued Certificates of Appropriateness in 2001 and 2018 for the painting of the signs and he has the paints for the colors to be used.

Tammy Newberry moved to approve, second by Lori Wirts. Motion carried. (7-0)

PRESENTATION/DISCUSSION/CONSIDERATION: SAM LANDES-SNOWMOBILE CLUB REQUESTS FOR ACCESS TO DNR TRAIL: Sam Landes with the Dane County Snowmobile Club and Association of Wisconsin Snowmobile Clubs addressed the Village Board regarding snowmobile access on the Sugar River Trail from the crossing at Highway 69 to Culver's. He referred the Board to a letter and information provided by Attorney Timm Speerschneider with DeWitt Law Firm representing the Association of Wisconsin Snowmobile Clubs.

It was noted the Village Board previously adopted Resolution 20-08 providing support for maintaining the Wisconsin DNR's current snowmobile policy on the Sugar River Trail. Mr. Landes indicated he believes there is misinformation in the Resolution. He is requesting Village support to get language included in the DNR masterplan to allow for the additional trail use by the snowmobiles.

There was a lengthy discussion including both pros and cons: potential areas for off-loading machines, additional revenue sources for the local businesses, access to the trail from Cty. H,

keeping machines off the highway right of way, noise within the area of the hotel/motel, potential degradation of the paved trail, safety of pedestrians on trail and safety due to the many drives and intersections with high piles of snow potentially blocking sight lines.

Motion by Chuck Phillipson to postpone until next regular Village Board meeting (October 19, 2021), second by Henry Janisch. Motion carried. (7-0) Members of the Board also asked Administrator Daily to obtain a legal counsel opinion based on the letter from DeWitt Law Firm and request a representative from the DNR at the October 19, 2021 meeting.

DISCUSSION/CONSIDERATION: ORDINANCE 21-06 ANNEXATION OF NEW ELECTRICAL SUBSTATION LAND*: Administrator Daily reported this ordinance provides for the annexation of the lands recently purchased for the new electric substation. Once adopted, the land will be part of the Village's corporate limits. While it is not contiguous with the current Village boundary and will create an "island" of Village property within the Town, this is allowed for municipally owned utility property. Since the zoning of the property was determined as part of the ETZ zoning area, that information was included in this ordinance as well. This ordinance was drafted in consultation with legal counsel.

Motion by Tammy Newberry, second by Henry Janisch to approve Ordinance 21-06 Annexing the new electrical substation land. ROLL CALL VOTE: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (7-0)

DISCUSSION/CONSIDERATION: ORDINANCE 21-07/VILLAGE WARD MAP: Clerk Erb noted this map was prepared by the Green County Clerk's Office in cooperation with the Village Clerk's Office. It represents the proposed redistricting for the Village of New Glarus Wards as a result of the 2020 Census. The Village retains two Supervisory Districts at the County Board level. Due to population shift there are very slight adjustments to the Ward lines with the biggest shift from Ward 1 to Ward 2.

Motion by Chuck Phillipson to approve Ordinance 21-07-Village Ward Map, second by Peggy Kruse. Motion carried (7-0).

DISCUSSION/CONSIDERATION: RESOLUTION 21-15 PROVIDING FOR THE SALE OF APPROXIMATELY \$3,695,000 WATER AND ELECTRIC SYSTEM REVENUE BONDS: This Resolution, prepared by bond counsel Quarles & Brady, begins the process for the bonding for the Electric Substation Project. It provides Ehlers the authority to sell the bonds on the market. Award of that sale is anticipated to take place at the November 2, 2021 Village Board meeting with funds available to the Village on or about November 18, 2021. Said Resolution is hereby incorporated in these minutes by reference.

David Ferris with Ehlers reviewed the Pre-Sale Report for the 2021A Borrowing including the required funding, offset of payments from Alliant and ATC, current interest rates, timeline for borrowing and debt coverage.

Motion by Tammy Newberry, second by Michael Bell to approve Resolution 21-15 Providing for the Sale of Approximately \$3,695,000 Water and Electric System Revenue Bonds. ROLL CALL VOTE: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (7-0).

DISCUSSION/CONSIDERATION: 2022 BUDGET: Administrator Daily reviewed the 2022 proposed budget memo with the Board noting net new construction this year was 1.72%, higher than past budgets but still providing minimal levy

increase limits for the Village. The proposed 2022 budget maintains current services with the largest investment providing for restructuring in the Police Department including funding for a full-time Police Chief beginning July 1, 2022. This initiative includes an additional \$42,000 in wage/fringe benefit for 2022 with the need to add \$11,000 in the 2023 budget. This will also include a reduction of hours for the secretary to 1040, noting historically this position has not gone over 1000 hours in the past. It will also include the hiring of an additional patrol officer to maintain current patrol strength.

Trustee Phillipson noted Parks & Recreation Department has potential changes to their portion of the budget, including possible changes to fees. Trustee Phillipson also asked about the timeline for the budget approval. Administrator Daily confirmed the anticipated timeline of November 16, 2021 for the public hearing, noting changes could be made at that time. He also noted the December 7th regular meeting would be the latest possible date for approval. Generally tax bills are being generated and mailed the first week of December.

DISCUSSION/CONSIDERATION: SCHEDULE ADDITIONAL BUDGET MEETINGS:

Consensus of the Board to include further discussion on the October 19, 2021 regular meeting.

DISCUSSION/CONSIDERATION: SCHEDULE 2022 BUDGET PUBLIC HEARING FOR NOVEMBER 16, 2021: Motion by Chuck Phillipson, second by Lori Wirts to schedule the 2022 Budget Public Hearing for November 16, 2021 at 7 p.m. Motion carried. (7-0)

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: VILLAGE BOARD MEMBER RESIGNATION FROM LIBRARY BOARD: Trustee Newberry has resigned from her position as Village Board representative to the Library Board. Motion by Henry Janisch to accept the resignation of Tammy Newberry to the Library Board, second by Chuck Phillipson. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: VILLAGE BOARD MEMBER APPOINTMENT TO LIBRARY BOARD: Trustee Janisch has expressed an interest in serving as Village Board representative to the Library Board. Motion by Chuck Phillipson, second by Michael Bell to approve the appointment of Henry Janisch to fill the term of Tammy Newberry to the Library Board. Motion carried. (7-0).

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 8:15 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

9/21/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/83609052279?pwd=U1orZ2xnNFgwNE41ejEycUNYVy9KZz09>

Join by Phone via (312)626-6799 / Meeting ID: 836 0905 2279/Passcode: 851506

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:0 p.m. ROLL CALL: Michael Bell, Henry Janisch, Peggy Kruse, Tammy Newberry, Chuck Phillipson, Roger Truttman and Lori Wirts. ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber), Jay Walker, Kayla Meier, Public Works Director Joe Cockroft, Lt. Jeff Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry second by Michael Bell to approve the 9/21/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Lori Wirts. Motion carried. (7-0).

APPROVAL OF MINUTES OF 9/7/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, journal entry for utility bills and Check 40128 totaling \$31,843.48; payroll vouchers 15892 to 15930 totaling \$34,571.32 and Checks 40129 to 40177 totaling \$42,109.91.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for August was included with the agenda packet.

APPROVAL: Operator Licenses to Expire 6/30/23 to: Samuel David Sink; Kellene Kutz; Hailey Jones.

PARKS & RECREATION: COMMITTEE REPORT: Chair Phillipson reported work continues on Glarner Park with fencing, infield fill and outfield seeding to be completed hopefully within the next week.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT: Chair Kruse reported the Committee discussed and is recommending approval of the following items:

DISCUSSION/CONSIDERATION: RENTAL/PURCHASE AGREEMENT FOR END LOADER: Administrator Daily reported Staff had intended to request a new end loader in the 2022 budget; however the dealer has informed the Village they have a 2021 model available at a savings of approximately \$15,000. The Village is able to enter into a rental agreement with Brooks Tractor for \$1,500 per month. Simultaneously, the Village would enter into a purchase agreement for the end loader and have 100% of the rental payments applied to the purchase price. The current endloader would be traded-in, with a value of \$44,000. The Village could then complete the purchase when 2022 funds become available. The 2022 Budget would include the purchase with funding through a down payment from the equipment sinking fund and use of debt service surplus fund balance.

Motion by Tammy Newberry, second by Lori Wirts to approve the rental agreement/purchase agreement with Brooks Tractor for an end loader. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: DENIAL OF OPERATOR LICENSES TO EXPIRE 6/30/23 TO GAVIN JOHNSON AND MICHELLE OFFERDAHL: Based on recommendation of the Police Department, the Committee is recommending denial based on alcohol related offenses or untruthfulness on the application. Motion by Chuck Phillipson, second by Michael Bell to deny Operator Licenses to Gavin Johnson and Michelle Offerdahl. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: STREET USE PERMIT FOR NEW GLARUS CHAMBER OF COMMERCE/CHRISTA FISH FOR THE GLENDA K. SCOTT FUN RUN/WALK ON SEPTEMBER 25, 2021: Motion by Henry Janish, second by Tammy Newberry to approve the permit for the Glenda K. Scott Fun Run/Walk as presented in the agenda packet. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: STREET USE PERMIT TO NEW GLARUS HIGH SCHOOL STUDENT COUNCIL FOR HOMECOMING PARADE ON OCTOBER 1, 2021: Tammy Newberry moved to approve the permit as presented in the agenda packet, second by Henry Janisch. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: ORIGINAL CLASS B BEER/INTOXICATING BEVERAGE LICENSE TO EXPIRE 6/30/22 TO HBT ENTERPRISES LLC D/B/A OTT HAUS PUB AND GRILL:

DISCUSSION/CONSIDERATION: CIGARETTE LICENSE TO EXPIRE 6/30/22 TO HBT ENTERPRISES LLC D/B/A OTT HAUS PUB & GRILL: Motion by Henry Janisch to approve the original Class B Beer/Intoxicating Beverage license and Cigarette License to expire 6/30/22 to HBT Enterprises LLC d/b/a Ott Haus Pub and Grill, second by Chuck Phillipson. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR WINE WALK ON 10/8/21 BY FRIENDS OF CHALET OF GOLDEN FLEECE: The Friends of the Chalet have submitted a temporary alcohol license application for their annual wine walk event. Motion by Henry Janisch, second by Lori Wirts to approve the permit as presented in the agenda packet. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: POLICE DEPARTMENT FEE SCHEDULE: Lt. Sturdevant noted that after discussion with the Village Attorney, the fee schedule was modified to include \$15 for Video Records (on DVD), and flash drives to: 8 GB = \$20; 16GB = \$25; 32GB = \$30 and 64GB = \$35. All other fees remain as originally presented. Motion by Henry Janisch, second by Tammy Newberry to approve (including changes made). Motion carried. (7-0)

NEW BUSINESS:

CONSIDERATION/DISCUSSION: GREEN COUNTY AGREEMENT FOR COLLECTION OF TAXES FOR 2021-2022: This is the annual contract with Green County for collection of taxes. The contract includes a slight increase of 5¢ per parcel, or approximately \$47. Motion by Tammy Newberry, second by Peggy Kruse to approve the Green County Agreement for Collection of Taxes for 2021-2022. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT APPLICATION FOR NEW GLARUS CHAMBER/JEFF AND MELANIE JUDD – NG CAR SHOW 10/10/21: This application is coming directly to the Board due to the timing of receipt and the event. Staff has completed their necessary reviews and recommend approval. Motion by Tammy Newberry, second by Henry Janisch to approve the Special Event Permit as presented in the agenda packet. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: PARK USE APPLICATION BY IGNACIA BOERSMA FOR VETERAN'S PARK ON 9/25/21: This application is coming directly to the Board based on timing. Staff has completed the necessary reviews and recommends approval. Motion by Henry Janisch, second by Michael Bell to approve the Park Use Permit as presented in the agenda packet. Motion carried. (7-0)

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: PROCLAMATION FOR 100TH ANNIVERSARY OF AMERICAN LEGION POST: President Truttman read the Proclamation celebrating the 100th Anniversary of the American Legion Post 141 into the record. He noted that Trustee Janisch has graciously agreed to make the presentation of the Proclamation to the Legion at their celebration. Motion by Henry Janisch, second by Lori Wirts to approve. Motion carried. (7-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:22 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
9/7/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/84973107029?pwd=ekN3TyswZmJmOFJRN25lMWFZeU5UQT09>

Join by Phone via (312)626-6799 / Meeting ID: 849 7310 7029/Passcode: **912365**

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Roll call was taken. Present: Roger Truttman, Peggy Kruse, Lori Wirts, Michael Bell, Chuck Phillipson, Tammy Newberry and Henry Janisch. ALSO PRESENT: Bruce Beth (Forester Engineering), Public Works Director Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry, second by Michael Bell to approve the 9/7/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Tammy Newberry for approval of the consent agenda, second by Peggy Kruse. Motion carried. (7-0).

APPROVAL OF MINUTES OF 8/17/21 REGULAR MEETING MINUTES:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement, credit card ACH and e-check for life insurance totaling \$41,488.43; Checks 40074 to 400127 totaling \$88,735.99 and payroll vouchers 15845 to 15891 totaling \$38,915.64.

UPDATE: AUGUST BUDGET TO ACTUAL:

COMMUNITY DEVELOPMENT AUTHORITY

DISCUSSION/CONSIDERATION: FAÇADE IMPROVEMENT GRANT APPLICATION FOR 113 6TH AVENUE: At their August 23rd meeting the CDA recommended approval of the \$2,290 in grant funds to 113 6th Avenue (Maris Wesle) for a new awning at that building.

Motion by Lori Wirts, second by Henry Janisch to approve the Façade Improvement grant in the amount of \$2,290 to 113 6th Avenue. Motion carried. (7-0)

New Board Business

DISCUSSION/CONSIDERATION: RESOLUTION 21-13/EXEMPTING VILLAGE FROM COUNTY LIBRARY TAX: This is an annual resolution to inform Green County that the Village will continue to levy funds for the library in excess of the required County Library tax and therefore exempting the Village from having to pay County Library Tax.

Motion by Peggy Kruse to approve Resolution 21-13/ Exempting Village from County Library Tax, second by Drake Daily. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: PARK USE APPLICATION BY NEW GLARUS LIONS CLUB FOR VILLAGE PARK ON 9/18/21: This application by New Glarus Lions come directly to Village Board based on the timeliness of the application/event. The New Glarus Lions are requesting use of Village Park – Gazebo for approximately 40-50 attendees for a member picnic on Saturday, September 18, 2021 between 4 and 6:30 p.m. They are requesting alcoholic beverages be allowed for personal consumption during the event. As Village ordinance prohibits alcohol in Village Parks, the Village Board would need to grant special approval.

Board members briefly discussed the request for alcohol, indicating their preference for retaining the ordinances as set forth for parks.

Motion by Henry Janisch, second by Peggy Kruse to approve the Park Use to the New Glarus Lions for Village Park on 9/18/21 with the exclusion of allowing alcohol beverages. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: PARK USE APPLICATION BY CAROL ELMER FOR VETERAN'S PARK ON 9/19/21: Carol Elmer submitted this application for a birthday party at Veteran's Park – shelter on Sunday, September 19, 2021 from noon to 6 p.m. for approximately 20-30 attendees. Motion to approve the Park Use to Carol Elmer for Veteran's Park on 9/19/21 by Henry Janisch, second by Lori Wirts. Motion carried. (7-0)

NEW GLARUS UTILITIES SUBSTATION PROJECT APPROVALS:

With the approval of the items listed below, Phase 2 of the New Glarus Utilities Electrical Improvements projects will be ready to begin. The remaining cost of the project is \$3,383,147. Village staff has already reached out to the Village's Financial Advisor, Ehlers, to prepare necessary approvals for a utility revenue bond sale. He indicated the Board could take the action items up as one motion, or individual.

Trustee Phillipson asked if the listed items were all part of the original plans for the substation project. Administrator Daily indicated they were.

Motion by Peggy Kruse, second by Chuck Phillipson to approve items 8.D.1-6 below:

CONSIDERATION/DISCUSSION: APPROVAL OF TRANSMISSION AND SUBSTATION EASEMENT FROM VILLAGE OF NEW GLARUS TO AMERICAN TRANSMISSION COMPANY, LLC*: This is a standard easement agreement between the Village and ATC which will allow ATC access to the Utility's property to perform maintenance on their equipment, energize the substation and provide cross connection services

AWARD OF SUBSTATION CONSTRUCTION BID TO MP SYSTEMS: MP Systems submitted the low bid for the construction of the substation at \$1,817,294.63.

AWARD OF SUBSTATION TRANSFORMER PURCHASE BID TO VIRGINIA TRANSFORMER: Virginia Transformer submitted the low bid in the amount of \$703,828.

AWARD OF 145 KV CIRCUIT BREAK PURCHASE BID TO GE GRID SOLUTIONS: GE Grid solutions submitted the low bid in the amount of \$57,200.

AWARD OF FOUR (4) 15 KV CIRCUIT BREAKERS BID TO SIEMENS: Siemens submitted the low bid in the amount of \$84,620.

APPROVAL: PURCHASE OF CABLE MATERIALS FOR SUBSTATION CONNECTION AND INSTALLATION BY MP SYSTEMS: MP Systems was awarded the bid for the Phase 1

improvements. As a part of that contract, they included pricing for the installation of the cable to connect our system to the new substation. The cost of the cable is \$95,000 and the cost of installation is \$212,690.

PRESIDENT'S REPORT: No report.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:10 p.m.
–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/17/21

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:01 p.m. PRESENT: Roger Truttman, Lori Wirts, Chuck Phillipson, Tammy Newberry and Henry Janisch. ABSENT: Peggy Kruse and Michael Bell. ALSO PRESENT: Gale Dewal and Jana Crandall (Grace Church), Bekah Stauffacher (New Glarus Chamber), Chief Boldebuck and Clerk-Treasurer Lynne Erb.

PLEDGE OF ALLEGIANCE: Those in attendance recited the Pledge of Allegiance.

ANNOUNCEMENT: President Truttman announced all cell phones should remain silenced for the duration of the meeting.

AGENDA: Motion by Tammy Newberry second by Lori Wirts to approve the 8/17/21 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None

CONSENT AGENDA: Motion by Chuck Phillipson for approval of the consent agenda, second by Tammy Newberry. Motion carried. (7-0).

APPROVAL OF MINUTES OF 8/3/21 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses, health insurance and credit card, e-check for life insurance, journal entry for utility bills and Checks 40013 to 40014 totaling \$79,228.28; payroll vouchers 15797 to 15844 totaling \$38,122.89 and Checks 40015 to 40073 totaling \$84,383.15.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for July was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda packet was the monthly Budget to Actual Report for July for review.

APPROVAL: Operator Licenses to Expire 6/30/23 to: McKenzie Swaag; Heath Siegenthaler

PARKS & RECREATION: COMMITTEE REPORT: No meeting/report.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT: No meeting/report.

NEW BUSINESS:

DISCUSSION/CONSIDERATION: INCREASE TO VILLAGE'S UMBRELLA POLICY: Clerk Erb reported the Village needs to increase its umbrella policy to \$3 million per the requirements listed in the ATC contract the Village will be entering to provide wholesale power to the new substation. The Village's current umbrella limit is \$1 million. M3 Insurance has provided the cost for the increase at \$1,976 annually. This cost will be funded by the Electric Utility. Motion by Tammy Newberry to increase the coverage of the umbrella policy, second by Lori Wirts. Motion carried. (5-0)

DISCUSSION/CONSIDERATION: DISTRIBUTION – TRANSMISSION INTERCONNECTION AGREEMENT WITH AMERICAN TRANSMISSION COMPANY: Distribution-Transmission Interconnection Agreements (DTIAs) are entered into pursuant to tariff and Federal regulatory protocols approved by FERC. The DTIA governs the terms and conditions of the interconnection of a utility's distribution facilities with ATC's transmission facilities. The agreement addresses such matters as maintenance, operating and metering standards, access to facilities and liability issues. The terms are standard for all municipal electric utilities connected to ATC's transmission system, and have been reviewed by legal counsel for MEUW and WPPI on behalf of their member utilities.

All electric distribution utilities are dependent on an interconnection to the transmission system. New Glarus Utilities has not been a signor on a previous agreement because Alliant Energy has provided that transmission interconnection through their substation. New Glarus Utilities has been subject to the terms of this same agreement that Alliant has with ATC. ATC will construct transmission facilities to serve the new substation at no cost to the Utility per the terms of this agreement. They will not begin construction of their facilities until this agreement is signed by both parties.

Tammy Newberry moved to approve the agreement with ATC, second by Chuck Phillipson. Motion carried. (5-0)

Chuck Phillipson moved to approve agenda items 9. C, D, E, and F, second by Henry Janisch. Motion carried. (5-0).

9C-DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT APPLICATION FOR NEW GLARUS CHAMBER – OKTOBERFEST 9/23-26/21: The Chamber has submitted a special event permit application for Oktoberfest for Thursday, September 23 through Sunday, September 26, 2021. The event includes the closure of several streets, including a tent located on 1st Street between 5th and 6th Avenues. Open intoxicants are being request for the rectangle bordered by 3rd Avenue, 2nd Street, 7th Avenue and Railroad Street, with the Chamber posting the perimeter.

9D-DISCUSSION/CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS CHAMBER – OKTOBERFEST 9/23-26/21: The Chamber has submitted this application for the sale of beer only under the festival tent on 1st Street in conjunction with Oktoberfest.

9E-DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT APPLICATION FOR GRACE CHURCH – FAMILY FEST ON 9/10-13/21: Grace Church has submitted a special event permit application for their Family Fest to be held on September 12, 2021 with set-up and tear down occurring September 10-13. New Glarus EMS is working with Grace Church on a 9-11 memorial service for Saturday, September 11. The event will be located in Village Park with

various street closures occurring around Village Park. The permit does not include use of Village Hall Community Room as in year's past.

9F-DISCUSSION/CONSIDERATION: STREET USE PERMIT APPLICATION FOR NEW GLARUS EMS PARADE ON 9/11/21: New Glarus EMS has submitted a street use permit for a parade to be held on September 11, 2021 ending at Village Park for the memorial service.

DISCUSSION/CONSIDERATION: STREET USE PERMIT APPLICATION FOR JOSE'S AUTHENTIC MEXICAN RESTAURANT ON MONDAYS FROM AUGUST 23 TO NOVEMBER 29: Jose' Parra is requested 3-4 parking stalls on 4th Avenue between Railroad Street and 2nd Street on Mondays from August 23rd to November 29, 2021. The permit is to allow a food truck to be parked and operational between the hours of noon and 8 p.m. He is requesting every to every other Monday as generally most local restaurants are closed on Mondays.

Motion by Henry Janisch, second by Tammy Newberry to approve the Street Use Permit for Jose's Mexican Food Truck. Motion carried. (5-0)

DISCUSSION/CONSIDERATION: EXTENSION OF RESOLUTION 20-10 GRANTING EXECUTIVE AUTHORITY TO VILLAGE ADMINISTRATOR: The current authority will expire on September 1, 2021. With the current increase in cases, Administrator Daily is recommending extending the current authority granted by this Resolution to July 1, 2022.

Motion by Chuck Phillipson, second by Henry Janisch to approve the extension of Resolution 20-10 through July 1, 2022. Motion carried. (5-0)

CONSIDERATION/DISCUSSION: VILLAGE OF NEW GLARUS FACILITY MASK POLICY: Clerk Erb reported Village Hall is currently posted requiring masks be worn by all individuals (vaccinated/unvaccinated) entering Village Hall. The Library Board is requiring the wearing of masks in the Library as well. Consensus of the Board was Resolution 20-10 grants the authority for such decisions to the Village Administrator.

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: APPOINTMENT TO VACANCY ON LIBRARY BOARD: President Truttman requested appointment of Daniel Ramirez to the current vacancy on the Library Board left by the resignation of Kaylee Walters. Motion by Tammy Newberry, second by Chuck Phillipson to approve the appointment. Motion carried. (5-0)

Trustee Phillipson noted with the current COVID-19 situation, Board members will need to be flexible about the possibility of returning to ZOOM meetings.

Trustee Phillipson also asked about the 2022 Budget timeline. Clerk Erb noted the September Committee agendas can include the 2022 Budget.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:18 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
8/3/21

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. Present: Roger Truttman, Peggy Kruse, Lori Wirts, Michael Bell, Chuck Phillipson,

Tammy Newberry and Henry Janisch. ALSO PRESENT: Pat Rank (Strand Associates), Chief Boldebeck, Lt. Sturdevant, Public Works Director Cockroft, Administrator Drake Daily, and Deputy Clerk-Treasurer Wendy Tschudy.

PLEDGE OF ALLEGIANCE: Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Henry Janisch, second by Tammy Newberry to approve the 8/3/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Mike Bell. Motion carried. (7-0).

APPROVAL OF MINUTES OF 7/20/21 REGULAR MEETING and MINUTES OF 7/26/21 SPECIAL MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses, retirement and Checks 39976 to 39979 totaling \$46,050.95; checks 39980 to 40012 totaling \$38,140.67 and payroll vouchers 15747 to 15796 totaling \$39,956.84. .

Public Works and Public Safety

DISCUSSION/CONSIDERATION: Strand Associate Task Order 21-01 – 9th Avenue Reconstruction Project: Administrator Daily explained that 9th Avenue has deteriorated dramatically, requires lots of repairs and lack of storm sewer causes problems. It is the number one priority for infrastructure, and has an estimated cost of \$1.6 million. If approved, Strand would begin designing the project for a bid in late 2021 or early 2022 for a project completion in 2022. The project would be included in the capital budget for 2022.

Peggy Kruse wondered what happens if another problem arises, can debt capacity handle it? Administrator Daily explained that the village would stay within its 75% policy unless there is an emergency, when the board could choose to go above the set debt limits policy.

It was also noted that state road aid is tied to road construction, so the village needs to continue to keep doing road projects in order to get state aid.

Motion by Tammy Newberry to approve Strand Associate Task Order 21-01 – 9th Avenue Reconstruction Project, second by Mike Bell. Motion carried. (7-0)

Finance/Personnel

DISCUSSION/CONSIDERATION: Authorization to Advertise for Clerk/Treasurer Position for 2022: Administrator Daily advised that the current Clerk-Treasurer has informed the Village of her intention to retire at the end of March 2022. Staff would like to begin advertising the position. The advertisement and schedule are included in your packet. The schedule does include a 3 month overlap for training of the new hire which would be funded with general fund surplus in the 2022 budget. Finance/Personnel has approved.

Motion by Henry Janisch to approve authorization to advertise for Clerk/Treasurer position for 2022, second by Lori Wirts. Motion carried. (7-0).

Community Development Authority

DISCUSSION/CONSIDERATION: Façade Improvement Grant Application for 400 2nd Street:

Administrator Daily explained that the property owner of 400 2nd Street has submitted a façade improvement grant application in the amount of \$2,215.87, which is 50% of the project. The

applicant is requesting a waiver of the “two bid” requirement in their application as they have been unable to find additional contractors willing to perform the work. The CDA was unable to make a recommendation as a quorum was not present at its July meeting.

Mike Bell asked about the facade improvement budget. Administrator Daily stated that the budget is close to refilling and that would come back to Village Board to reallocate funds.

Chief Boldebuck noted that the property owner has failed to get proper permits for past projects, and would like to see that they secure proper permits in a timely fashion for this project. Administrator Daily will add a reminder to get permits.

Motion by Lori Wirts, second by Henry Janisch to approve the Façade Improvement Grant Application_for 400 2nd Street. Motion carried. (7-0).

NEW BUSINESS:

DISCUSSION/CONSIDERATION: Resolution 21-12/Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations. Administrator Daily explained that the Village often must pass reimbursement resolutions prior to beginning a project to ensure it can reimburse itself for expenses incurred prior to securing funding for the project. The Village’s financial advisor Ehlers indicated the Village Board may delegate this authority to staff, Village Administrator or Clerk-Treasurer, rather than requiring Village Board action, which can improve efficiency. The Village can begin incurring hard project costs once this authorization is in place. Administrator Daily clarified that this is for projects that the Village Board has approved.

Motion by Peggy Kruse, second by Lori Wirts to approve Resolution 21-12 Designating Officials Authorized to Declare Official Intent Under Reimbursement Bond Regulations. Motion carried. (7-0).

President’s Report

Setting Local Quota on Class “B” Beer Licenses

President Truttmann asked for this agenda item, an initial conversation regarding the number of licenses the village can issue. Currently the village has 11 Class “B” combination fermented malt and intoxicating beverage licenses, which is our limit per state statute, and 5 other Class “B” fermented malt only licenses or in combination with “Class C” wine, which is not limited by statute or ordinance. Administrator Daily explained that if the Board wants to limit the beer only licenses, it needs to be determined how: if we freeze the number issued, do we limit at what we issue now or limit at some other number? Some discussion ensued regarding limitations versus no limitations.

Motion by Chuck Phillipson, second by Tammy Newberry to bring back the question in six months. Motion carried. (7-0).

Discussion/Consideration: Resolution 21-11 In Appreciation of Colney’s Work (Floral Clock): Chuck Phillipson asked if there was a plaque that accompanies the resolution. Administrator Daily will have Clerk Erb look into obtaining a plaque. The Board will hold off on the resolution until that is done.

CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTE 19.85(1)(c)

CONSIDERING EMPLOYEMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY: CONSIDERATION OF APPOINTMENT OF PART-TIME POLICE OFFICER:

Motion by Tammy Newberry, second by Mike Bell to adjourn into closed session at 7:38 p.m. ROLL CALL: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttmann-yes; Lori Wirts-yes. Motion carried (7-0).

RETURN TO OPEN SESSION FOR POSSIBLE ACTION ON CLOSED SESSION ITEM:

Motion by Tammy Newberry, second by Lori Wirts to return to open session at 8:10 p.m. ROLL

CALL: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (7-0).

Motion by Henry Janisch, second by Lori Wirts to approve Resolution 21-09 to approve appointing Samuel J. Yanke as a part-time Police Officer. ROLL CALL: Michael Bell-yes; Henry Janisch-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-no; Roger Truttman-yes; Lori Wirts-yes. Motion carried. (6-1).

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 8:13 p.m.

–Wendy Tschudy, Deputy Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/26/21

7:00 p.m. SPECIAL MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Lori Wirts, Michael Bell, Chuck Phillipson, and Henry Janisch. ABSENT: Tammy Newberry and Peggy Kruse. ALSO PRESENT: Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

ANNOUNCEMENT: President Truttman asked that all cell phones be silenced for the duration of the meeting.

PLEDGE OF ALLEGIANCE: Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Chuck Phillipson second by Henry Janisch to approve the 7/26/21 agenda. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: GLARNER PARK IMPROVEMENT PROJECT CHANGE ORDER #2 [Dug-out and Dug-out Benches]: Administrator Daily reported the contractor for the dug-out fencing has agreed to warranty the fencing as long as the shade top installed is of porous material so the rain/snow goes through. The porous shade top would be removed each season to avoid damage from winter weather. He reminded the Board the remaining items on Change Order #2 are.

- Chain Link Dugout with windscreen top: Installation of a fenced in dugout with a windscreen top. - \$6,400
- Dugout Benches: two 21' aluminum benches for placement in the chain link dugout. - \$5,000

Motion by Chuck Phillipson, second by Henry Janisch to approve Item A, Glarner Park Improvement Project Change Order #2 (Dug-outs and Dug-out benches). There was a brief discussion regarding locally sourcing work related to project when possible. Motion carried. (5-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:10 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
7/20/21

7:00 p.m. PUBLIC HEARING: President Truttman called to order the Public Hearing on the Rezoning of Parcel 23-161-686.1000 from W-1 Conservancy District to R-1 Residential District. Present: Roger Truttman, Peggy Kruse, Lori Wirts, Michael Bell, Chuck Phillipson, Tammy Newberry and Henry Janisch. ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber), Finn Jamison, Justen Duran, Troy Larson and Travis Anderson (Strand Associates), Nicole Guld (WPPI Energy), Lt. Sturdevant, Public Works Director Cockroft, Parks Director Chris Rear, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb. Bruce Beth with Forester Engineering arrived at 7:18 p.m.

Administrator Daily informed those in attendance the lot in question was at one time owned by the Village with the potential to become a park. In 2004, the Village divided the land between the two adjacent owners and deeded the property to each. The current owner of parcel 686.1 would like the property rezoned to R-1 (Residential) to have the option of constructing a shed or outbuilding in the future. Village staff contacted the Register of Deeds and no deed restrictions were found. The Zoning Administrator did not express concerns with the potential change. The Plan Commission recommends approval.

Mr. Duran (the property owner) indicated he has no current plans for building, but wanted to formalize the zoning to be correct.

No further public comment.

Motion by Chuck Phillipson, second by Tammy Newberry at 7:02 p.m. to close the Rezoning Public Hearing. Motion carried. (7-0).

PUBLIC HEARING: President Truttman call to order the Public Hearing on the Facilities Plan for the Proposed Wastewater Treatment Plan Phosphorus Removal Improvements Project at 7:02 p.m. PRESENT: All those present at the previous meeting.

Troy Larson and Travis Anderson (Strand Engineering), provided a presentation for the Phosphorus Removal Improvements Project Public Hearing (a copy of which is on file with Clerk's Office), including an outline of:

- The Phosphorus Rule
- Compliance Options
- WWTP Bankground
- Selected Technology
- Future Rate Impacts

They indicated the Aqua Aerobics Cloth Disc filtration system had been tested at the current Wastewater Treatment Facility here last year and works well, noting the company will provide a process guarantee on the system.

Following the presentation, questions were asked by the Trustees regarding the sustainability of this project for the future of the plant, potential future requirements of the DNR, the cost of the replacement discs and how often they would need replacement, current phosphorus levels and other potential options to lower level, other possibilities for eligible grants/stimulus to off-set cost of project.

There was no comment from the public.

Motion to close the public hearing at 7:33 p.m. by Tammy Newberry, second by Henry Janisch. Motion carried. (7-0)

REGULAR MEETING-CALL TO ORDER: President Truttman called the regular meeting to order at 7:33 p.m. PRESENT: All those present at the public hearings.

PLEDGE OF ALLEGIANCE: Those in attendance recited the Pledge of Allegiance.

AGENDA: Motion by Tammy Newberry second by Chuck Phillipson to approve the 7/20/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Peggy Kruse for approval of the consent agenda, second by Michael Bell. Motion carried. (7-0).

APPROVAL OF MINUTES OF 7/6/21 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses, health insurance and credit card, e-check for life insurance and Checks 39917 to 39919 totaling \$63,130.89; payroll vouchers 15696 to 15746 totaling \$42,907.48 and Checks 39920 to 39975 totaling \$213,706.53.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for June was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda packet was the monthly Budget to Actual Report for June for review.

APPROVAL: Operator Licenses to Expire 6/30/23 to: Tracey Pilz; Peggy Blumer; Breanna Nesheim; David Tierman; Brenna Meier; Roseann Ott; Peter Ott; Payton Noble; Michael A. Nevil; Jordan Montgomery.

APPROVAL: Original Class B Beer License to Expire 6/30/22: Glarner Bier Haus, LLC. (Business will relinquish current Class A Beer/Liquor on approval of this license.)

APPROVAL: Cigarette Licenses to Expire 6/30/22: Rusty Raven LLC

ORDINANCE 21-04 REZONING OF TP 23-161-0686.1000 (PUBLIC HEARING): Administrator Daily reminded the Board this was the first public hearing of the evening and includes the rezoning of parcel 686.1 from W-1 (Conservancy) to R-1 (Residential). Motion by Michael Bell to approve Ordinance 21-04 rezoning TP 23-161-0686.1000, second by Chuck Phillipson. Motion carried. (7-0).

PARKS & RECREATION:

COMMITTEE REPORT: Parks Chair Phillipson reported on the Committee meeting indicating they discussed working toward a volunteer Friends Group to assist with park improvements (Hoesly in particular). He noted there had been a fish kill over the winter in Hoesly Pond and the New Glarus FFA Alumni is working on restocking the pond. They are also working with Jesse at Fehr Graham to do some preliminary plans for improvement.

Motion by Tammy Newberry, second by Lori Wirts to approve the following three (3) park use permits. Motion carried. (7-0).

Discussion/Consideration: Park Use Permit Application by Gordy Wirth for use of Veteran's Park on 7/31/21.* The Parks and Recreation Committee recommends approval.

Discussion/Consideration: Park Use Permit Application by Best Life Residential for use of Village Park on 7/24/21.* Parks Committee is recommending approval.

Discussion/Consideration: Park Use Permit Application by Keeley Welsh for use of Village Park on 8/7/21.* Parks Committee is recommending approval.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT:

CHAIRPERSON REPORT: Chair Kruse reported the committee met and discussed events, licenses, electric rate increase and sub-station project.

PRESENTATION/DISCUSSION/CONSIDERATION: ELECTRIC UTILITY RATE CASE: Nicole Guld with WPPI presented the rate case. (A copy of the Proposed Rate Application dated July 12, 2021 is on file in the Clerk's Office). This increase is necessary following the investment in the electric utility infrastructure for Phase 1 of the improvement project. Administration recommends submitting the rate case to the Public Service Commission.

Ms. Guld indicated the rate case process takes approximately six (6) months. The estimated rate of return based on 2021 test revenue indicates a negative 1.95%. Based on this information and the increased costs from the 2020 electric project, they are recommending a 5.62% increase. She noted the last electric utility rate increase was 2013 and the Village will remain approximately 10% under Alliant rates even after the increase. The rate case will also serve to more equitably align the various rate classes.

Administrator Daily noted the utility will be looking at a future rate case for the upcoming substation project and this rate case includes the 2020 project as PSC requires the costs included to be "used and useful" in order to request the additional rate to cover those costs. Trustees briefly discussed the projects and rates and noted it may be beneficial to consider looking at the rate structure and potential need for increases on a more frequent basis.

Motion by Peggy Kruse, second by Tammy Newberry to submit the rate case to the Public Service Commission. Motion carried. (7-0).

DISCUSSION/CONSIDERATION: SPECIAL EVENT APPLICATION FROM NEW GLARUS FIRE DEPARTMENT FOR FIRE FEST 7/31/21: The New Glarus Fire Department has submitted a special event application for Fire Fest on July 31, 2021. The application includes: open intoxicants (plastic cups only) allowed on 4th Avenue from 2nd Street to 5th Street, on Saturday, 7/31/21 from 10:00 a.m. to 11:59 p.m. The following street closures will also occur:

- 4th Avenue to be closed between 2nd Street and 5th Street from Friday, July 30 at 3:00 p.m. to Saturday, July 31 at 11:59 p.m.
- Village Hall/NGFD Parking Lot to be closed from Friday, July 30 at 3:00 p.m. to Sunday, August 1 at 8:00 p.m.
- 2nd Street, west side of street in front of Village Hall to be closed on July 31 from 7:00 a.m. to 2:30 p.m.

The Public Works and Public Safety Committee is recommending approval.

DISCUSSION/CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS FIRE DEPARTMENT FOR FIRE FEST 7/31/21: This license is for the serving of alcohol at the Fire Fest event.

Motion by Tammy Newberry, second by Lori Wirts to approve the Special Event Application and Temporary Alcohol License of New Glarus Fire for Fire Fest on 7/31/21. The Board discussed the need to close and extend open intoxicants on 4th Avenue between 3rd Street and 5th Street, rather than just between 2nd Street and 3rd Street as was done in the past. Tammy Newberry and Lori Wirts agreed to amend their motion to allow open intoxicants and street closure on 4th Avenue between 2nd Street and 3rd Street only. Motion carried. (7-0).

PLAN COMMISSION:

DISCUSSION/CONSIDERATION: DOLL APPLICATION FOR LAND DIVISION VIA CERTIFIED SURVEY MAP: Administrator Daily report the Dolls have submitted an application for a land division to

facilitate an adjustment of a lot line. These lots were originally approved in 2016. The area lies within 1.5 miles of the Village limits and State Statute requires the Village approve any such applications occurring within this area. This change does not violate any future plans for the area as outlined in the comprehensive plan. Plan Commission recommends approval and the Town had not indicated they received any opposition to the land division.

Motion by Tammy Newberry, second by Henry Janisch to approve the Doll Application for Land Division Via Certified Survey Map. Motion carried. (7-0).

NEW BUSINESS:

DISCUSSION/CONSIDERATION: ORDINANCE 21-05 AMENDING SECTION 16-2 OF MUNICIPAL CODE (ZONING BOARD OF APPEALS): Administrator Daily informed the Board the ordinance setting the rules for a quorum and affirmative action of the Zoning Board of Appeals is outdated and no longer conforms with State Statutes. This amendment makes the following changes and mirror current statutory requirements:

- 3 members constitutes a quorum (previously 4) – This is a 5 member Board
- Affirmative action may be taken by a majority of members present (previously required 4 votes)
- Updates the requirements for the calling of a special meeting.

If the Village Board prefers to maintain the more stringent requirements, staff will prepare a charter ordinance for the Board's consideration.

Motion by Chuck Phillipson, second by Henry Janisch to approve Ordinance 21-05 as presented. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: ORDINANCE 21-03 AMENDING SECTION 305-14 OF THE MUNICIPAL CODE (VARIANCES): This amendment removes the requirement of the Plan Commission determining a variance is necessary prior to consideration of the variance by the Zoning Board of Appeals. Under this change, the Zoning Administrator is empowered to determine a variance is necessary and refer the request to the Zoning Board of Appeals.

Motion by Tammy Newberry, second by Chuck Phillipson to approve Ordinance 21-03. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: GLARNER PARK IMPROVEMENT PROJECT CHANGE ORDER #2: The Parks and Recreation Director recommends including the following as a change order:

- ADA Compliant Drinking Fountain: The current drinking fountain is aging and is not ADA accessible. This change would remove the current drinking fountain and concrete base and install a new ADA compliant drinking fountain and base - \$10,500
- Chain Link Dugout with windscreen top: Installation of a fenced in dugout with a windscreen top. This would replace the existing wooden dugouts. These dugouts would not be warranted by the installer. The shade top would be removed each season to avoid damage from the weight of snow. - \$6,400
- Dugout Benches: two 21' aluminum benches for placement in the chain link dugout. - \$5,000

These changes would increase the total project cost by \$21,900. The Village recently received a commitment from the Town of New Glarus of \$20,000 as a general contribution to the project. The current borrow would continue to be sufficient.

The Board discussed the items included and expressed concern over the installer being unwilling to warranty the dug outs. Administrator Daily noted he could do further checking with the engineer regarding the dug outs indicating a special meeting could be held if this decision would delay the contractor's completion of the project. Motion by Tammy Newberry, second by Lori Wirts to approve the ADA compliant drinking fountain. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: AUTHORIZATION TO BID NEW GLARUS UTILITIES

SUBSTATION PROJECT: The design of the substation has been completed and is ready to be bid. The full plans, specifications and bidding documents exceed 300 pages and can be made available upon request. This will be the culmination of the electric improvement project started a few years ago. The anticipated timeline is an August, 2021 bid with the award of the bid on September 7, 2021 and work beginning yet in 2021 with completion in summer, 2022.

Motion to approve the authorization to bid by Chuck Phillipson, second by Michael Bell. Motion carried. (7-0).

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 8:35 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS

VILLAGE OF NEW GLARUS

7/6/21

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. PRESENT: Roger Truttman, Henry Janisch, Chuck Phillipson, Lori Wirts, Peggy Kruse, Michael Bell and Tammy Newberry. ALSO PRESENT: Terry Johnson, Deb Johnson, Shelly Johnson, Erin Speth, Dan Blewett, Alysha Klassy, Greg Thoemke, Victoria Thoemke, Greg Bowles, Chief Boldebeck, Public Works Director Joe Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Henry Janisch, second by Tammy Newberry to approve the 7/6/21 agenda. Motion carried. (7-0)

ANNOUNCEMENT: President Truttman announced that cell phones shall be silenced for the duration of the meeting.

PUBLIC APPEARANCES AND CITIZEN COMMENTS:

Terry Johnson spoke against building a library next to Candy Cane Park. He has resided in the area for several years and enjoys the green space and sledding hill. He suggested the Village purchase the property for green space.

Erin Speth also resides near Candy Cane Park and noted her concerns with the proposed site for a library. Her concerns included: commercial building in a residential area, flooding issues, no sidewalks, streets in poor condition, ability to maintain sledding hill. She further commented on her concern over the proposed size of the library indicating a larger facility was previously proposed. She indicated a downtown location was previously determined to be the preferred location.

Dan Blewitt addressed the Board indicating he resides in the area and his children use the park/green space and while he doesn't have a good solution, he believes taking the green space from the children is a bad idea. He also stated his concerns, including: current condition of the street and no sidewalks. He believes a location downtown or next to the proposed new school would be better options. He added that since the informational session, the Library Board discussions on the location have all been in closed session. He encouraged the Library Board to pursue another option.

Greg Bowles, representing New Glarus Tae Kwon Do informed the Board he is currently looking for a location in New Glarus to expand into their own space. He would prefer to stay in New Glarus but is finding properties either too expensive or requiring too much work to fix. He asked if there are any plans for business park or assistance in locating a building.

CONSENT AGENDA: Motion by Henry Janisch for approval of the consent agenda, second by Chuck Phillipson. Motion carried. (7-0)

APPROVAL OF MINUTES OF 6/15/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses totaling \$46,137.91; Checks 39878 to 39916 totaling \$78,286.40 and payroll vouchers (two pay periods) 15599 to 15691 totaling \$74,550.46.

EXTRATERRITORIAL ZONING:

CONSIDERATION/DISCUSSION: LAND CONSOLIDATION VIA CERTIFIED SURVEY MAP FOR PARCELS 23-024-0172.2000 AND 23-024-0172.1000: Administrator Daily reported this land consolidation of the two lots purchased for the future construction of the electrical utility substation. The consolidation was necessary in part to not build across parcel property lines. The extraterritorial zoning board recommends approval.

Motion by Tammy Newberry to consolidate, second by Chuck Phillipson. Motion carried. (7-0)

COMMUNITY DEVELOPMENT AUTHORITY

CONSIDERATION/DISCUSSION: FAÇADE IMPROVEMENT GRANT APPLICATION BY SUGAR RIVER SHOPPE: Administrator Daily report the Sugar River Shoppe has applied for a façade improvement grant of \$1,921.82 (50% of project) for the purchase and installation of four lower-level store windows. The current windows are aging, do not open and need to be replaced. The replacement of windows is an eligible project under the program guidelines. The CDA recommends approval.

Motion by Lori Wirts to approve the Façade Improvement Grant to Sugar River Shoppe, second by Henry Janisch. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: AUTHORIZATION OF ECONOMIC DEVELOPMENT FEASIBILITY ANALYSES OF PARCEL 23-161-0607.0000 (OFF HWY 69) AND 23-161-0663.1000 (2ND STREET):

Administrator Daily informed the Board that the owner of parcel 23-161-0607.000 (off Hwy 69) has withdrawn their request to be included in this feasibility analysis. He added the CDA continues to look for opportunities for business growth and development within the Village of New Glarus and is noting the property off 2nd Street may have potential for future business development. The CDA believes it would be beneficial to gather additional information to determine what is possible on this site and potentially assist in their marketing. Administration reached out to MSA Professional Services and their fee for such an analysis would be \$2,500 and include:

- Complete a basic lot development feasibility analysis to estimate approximate buildable area
- Interview at least one commercial broker active in Green County to discuss their knowledge of demand and supply in the business/industrial market

- Interview at least one business owner known to be looking for space in the Village to discuss their needs and what they've seen while searching
- Summarize existing market conditions based on interviews and a review of active listings in Green County
- Provide a memo describing the potential for each site based on site and market characteristics.

The CDA recommends contracting with MSA in the amount of \$2,500 for the development of a feasibility analysis. Funds for this analysis could come from the \$1,000 WPPI annual grant for economic development with the remaining \$1,500 from general fund surplus.

The Board discussed possibilities for the property and pros and cons of a feasibility analysis in determining the potential for businesses and highest and best use of the property. The zoning, size, ability to divide, ownership and listing of the property were discussed. Greg Thoemke, Chair of the Community Development Authority (CDA) addressed the Board with his thoughts on the importance of a feasibility analysis noting the CDA continues to try to find development opportunities within the Village of New Glarus to encourage development and subsequently increase the tax base. He noted limited opportunities. He added this analysis could find the site is not good for development purposes, the site may sell prior to the analysis (it is currently listed by the owner), or it may be developed as a result which would add to the tax base of the Village. He believes the cost to gather that information is reasonable and asked the Board to consider contracting with MSA for this analysis.

The Board took no action.

NEW BUSINESS:

CONSIDERATION/DISCUSSION: GLARNER PARK PROJECT CHANGE ORDER #1:

Administrator Daily informed the Board the Village recently received a commitment from the New Glarus School District of approximately \$10,000 to cover the installation of the Glarner Park Outfield Fence. Due to this contribution, the Village has the opportunity to add the "Infield Top Dressing" alternate into the project without increasing the Village's contribution to the project. The infield top dressing provides a higher quality playing service, reduces the amount of dust blowing off the infield and matches the top dressing at Veteran's Park. The cost of this item is \$6,550. Additionally, the New Glarus Youth Baseball Association has committed \$1,110 for a 50' windscreen on the outfield fence. This fully covers the cost. This change order will increase the project cost \$7,660.

Motion by Tammy Newberry, second by Chuck Phillipson to approve Change Order #1 on Glarner Park. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: APPROVAL OF RESOLUTION 21-10 – REIMBURSEMENT

RESOLUTION FOR ELECTRIC UTILITY IMPROVEMENT PROJECT: Administration is recommending the approval of this resolution to allow the Village to reimburse itself for costs incurred prior to the borrow after the funds are secured. This is necessary as the Utility draws closer to bidding the work for Phase 2 of the electrical utility improvement project (substation construction), it will begin to incur costs prior to the borrowed funds being available.

Motion by Michael Bell to approve Resolution 21-10, second by Tammy Newberry. Motion carried. (7-0)

PRESIDENT'S REPORT:

APPOINTMENT OF ROGER TRUTTMANN TO EXTRATERRITORIAL ZONING BOARD:

President Truttman reported he is willing to serve the remaining vacancy on the Extraterritorial Zoning Board (ETZ). Administrator Daily indicated that statutorily the ETZ members must also be members of the Plan Commission and the Village Attorney has confirmed that Roger is eligible to fill this vacancy. Motion by Tammy Newberry, second by Henry Janisch to approve the appointment of Roger Truttman to the vacancy on ETZ. Motion carried. (7-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:47 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/15/21

6 p.m. Members of the Board met at Chalet of Golden Fleece, 618 2nd Street, New Glarus for a tour of the facility. Attending the tour: Administrator Daily, Trustees Kruse, Newberry, Wirts and Friends of the Chalet member Sandy Blum.

7 p.m. REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Peggy Kruse, Lori Wirts, Michael Bell, Chuck Phillipson, Tammy Newberry and Henry Janisch.

ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber); Lt. Sturdevant, Public Works Director Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry second by Chuck Phillipson to approve the 6/15/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Chuck Phillipson asked about the need for a pool table license and consensus was to take a look at the ordinance for possible future revisions. Motion by Chuck Phillipson for approval of the consent agenda, second by Henry Janisch. Motion carried. (7-0).

APPROVAL OF MINUTES OF 6/1/21 REGULAR MEETING:

APPROVAL OF CLAIMS: The claims lists are included in your packet and include: ACH for payroll expenses, health insurance and credit card, e-check for life insurance and JE for utilities totaling \$62,143.78; payroll vouchers 15572 to 15598 totaling \$29,964.21 and Checks 39821 to 39877 totaling \$108,374.98.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for May was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda packet was the monthly Budget to Actual Report for May for review.

APPROVAL: Operator Licenses to Expire 6/30/23 to: Leah Hanson, Keith Kube, Taylor Nealis, Denise Marie Klassy, Benjamin E. Beckmann, Kristal Gille, Gregory Kleeman, Barbara Froehlich, Alyssa Kramer, Colin Kruse, Bethany Bartow, Tami Reeson, Kimberly Bigler, Beverly Hoesly, Harmony Brooks, Ginger Blum, McAllister Reynolds, David Lendl, Erin Michelle Olmstead, Patricia Best, Pamela S. Cox, Jolene J. Butenhoff, Kendra Klassy,

Sandra Berg, Brittney Onsager, Bridget Wittwer, James C. Shumway, Mark Ryan, Nathania Kummer, John Miller, Alexandra Kramer, Megan Orvold, Jillian L. Michaels, Nicole Anderson, Julie O'Connell

APPROVAL: Cigarette Licenses to Expire 6/30/22: Blanchardville Co-operative Oil Assoc.; Ott Haus Pub & Grill, LLC; Glarner Bier Haus, LLC; Kleeman's Bar & Grill.

APPROVAL: Misc. Licenses to Expire 6/30/22: POOL TABLE: Kleeman's Bar & Grill; MOBILE HOME PARK: Firefly Estates.

PARKS & RECREATION:

COMMITTEE REPORT: Parks Chair Phillipson reported on the progress with the Glarner Park project and noted a pool fee/expense analysis to be discussed at a future meeting.

DISCUSSION/CONSIDERATION: PARK USE PERMIT APPLICATION BY VFW POST 10549 FOR USE OF VETERAN'S PARK ON 8/14/21: Administrator Daily referred to the meeting notes on this event being held for a 40th anniversary celebration of the VFW. Motion by Tammy Newberry, second by Peggy Kruse to approve the permit. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: PARK USE PERMIT APPLICATION BY GREG ROTH FOR USE OF VILLAGE PARK ON 7/18/21: Administrator Daily noted this was for a family reunion. Motion by Tammy Newberry to approve the permit, second by Michael Bell. Motion carried. (7-0)

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT:

CHAIRPERSON REPORT: Chair Kruse reported the committee met yesterday and discussed the items coming before the Board.

DISCUSSION/CONSIDERATION: ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/22:

Class A Liquor- Blanchardville Co-operative Oil Assoc. (Gery Steinmetz, Agent)

Class A Beer/Liquor: Glarner Bier Haus LLC (Eric Gobeli, Agent); Burreson's Market, Inc. (Darin Burreson, Agent)

Class B Beer/Liquor: Steinbock, LLC d/b/a Landhaus Restaurant (Michael Nevil, Agent); Steinbock, LLC d/b/a/ New Glarus Hotel Restaurant (Michael Nevil, Agent); Ott Haus Pub & Grill, LLC (Rebecca Pytak, Agent); Kleeman's Bar & Grill LLC (Gregory Kleeman, Agent); Kristi's Restaurant LLC (Kristi Kae Lopez, Agent); The House Café and Bakery LLC (Kaylee Walters, Agent); Puempel's Olde Tavern (Charles Bigler, Agent);

Class B Winery: Jornys End LLC (Ric Joranlien, Agent)

Class B Beer: Rusty Raven LLC (Jonathan Hovland, Agent)

Class A Liquor: Shake & Shum, Inc. (Mark Ryan, Agent)

Class B Beer/C Wine: Sugar River Pizza Company (Debra Dippen-Watterson, Agent); Fat Cat Coffee Works LLC (John Miller, Agent)

The Board briefly reviewed and discussed the amendments to the addendums for Rusty Raven and Shake & Shum (Maple Leaf), noting Shake & Shum (Maple Leaf) is requesting additional times for wine tasting events in their outdoor area and Rusty Raven is requesting two tables with chairs be allowed in front of the building.

Motion by Henry Janisch to approve listed licenses, second by Tammy Newberry. Motion carried.

DISCUSSION/CONSIDERATION: ORIGINAL CLASS B BEER LICENSE TO EXPIRE 6/30/22 TO DIRTY DOG TAPHAUS & EATERY LLC (LEAH HANSON, AGENT): This license is for a new business to be located at 101 6th Avenue. Public Works/Public Safety noted two questions from their meeting: 1) monitoring of the self-serve area; and 2) monitoring of the potential for serving minors and/or intoxicated persons. Administrator Daily indicated he spoke with the applicant and they indicated there will be two people (one licensed operator) monitoring the self-serve area. Patrons

purchasing alcohol will be provided with a code or card that allows a specific amount of alcohol before they have to return to a licensed operator to purchase an additional number of drinks.

Trustee Phillipson questioned the allowance of the amplified music noting the proximity to a residential area. There was a lengthy discussion by the Board regarding the noise ordinance and the various addendums to liquor licenses that allow for the amplification of music. It was noted that the addendums include reference to Village Code which includes specific decibel levels and hours. Discussion included the possibility of reviewing the current ordinance for possible modification.

Motion by Henry Janisch, second by Michael Bell to approve the alcohol license to Dirty Dog Taphaus and Eatery amending the addendum by striking (D) in the reference to Village Code 224-9. Motion carried. (7-0)

RECOMMENDATION: PURCHASE OF MECHANICAL PAINT SPRAYER: Director Cockroft is requesting authorization to use the equipment sinking fund to purchase a new mechanical walk-behind paint sprayer at cost of approximately \$4,700. Director Cockroft noted a cost savings by keeping the work in-house rather than contracting for this service. Motion by Tammy Newberry to approve the purchase, second by Chuck Phillipson. Administrator Daily asked if the motion could include the utilizing of Public Works sinking fund for the purchase and both Tammy Newberry and Chuck Phillipson agreed to that change. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: RESOLUTION 21-08 CMAR REPORT ON WWTP FOR 2020: This is the Annual CMAR grading summary as required by the DNR. Director Cockroft noted the D mark on Bio-solids is a result of over spreading on some farmland during Spring, 2020. He reported the difficulties in finding a sufficient amount of farmland to be used for this purpose and indicated they may need to look at shipping Bio-solids to Madison Metro as an option. WWTP Operator Mike Brace continues to work on possible solutions. Staff noted the possibility of a future tour at the WWTP facility.

Motion by Chuck Phillipson, second by Peggy Kruse to approve R21-08 CMAR Report on WWTP for 2020. Motion carried. (7-0)

NEW BUSINESS:

DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT APPLICATION – NEW GLARUS CHAMBER FOR 175th ANNIVERSARY INCLUDING COMMUNITY PICNIC, FIREWORKS AND PARADE JULY 30 AND 31: Administrator Daily reported the Chamber of Commerce has submitted a special event permit for the 175th Anniversary celebration. The draft permit is included in your packet. The event includes the closure of several streets, a community parade, fireworks display (launched from Village-owned dump site) and use of Village Park. The Park use would include:

- a. Stringing of lights/bunting of trees from potentially July 15th to August 7th. Lights would only be lit during the Community picnic portion of the event.
- b. Up to 3 bounce houses on flat grassy areas of the park.
- c. Up to five 10' x 10' tents secured by stakes
- d. One 20' x 40' festival tent installed along the retaining wall.

All departments have completed their review and all necessary documents have been filed with the Clerk's Office and Staff is recommending approval.

Chamber Director Bekah Stauffacher commented that the stringing of the lights will not occur in the trees, but they may use free standing poles for that purpose. Trustee Janisch asked about the fireworks if conditions are very dry and Chamber Director Stauffacher indicated she understood that would be the call of Fire Chief Kammerude. Administrator Daily noted that Public Works/Public Safety was recommending a change to the no parking for the event to include no parking along Cty. Hwy. W (as marked by Village Staff) during the fireworks display. Chamber Director Stauffacher noted the official viewing area is the east side of Village Park and 4th Avenue.

Motion by Tammy Newberry to approve the special event permit for the 175th Anniversary, second by Michael Bell. Motion carried. (7-0).

PRESIDENT'S REPORT: No report.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 8 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
6/1/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/83841414673?pwd=SS92eFZQWGIFcUNxQ2RIOEQxQi9qdz09>

Or Dial (312)626-6799

Meeting ID: 838 4141 4673

Passcode: 379108

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Henry Janisch, Chuck Phillipson, Lori Wirts, Peggy Kruse, Michael Bell and Tammy Newberry. ALSO PRESENT: Lt. Sturdevant, Public Works Director Joe Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry, second by Henry Janisch to approve the 6/1/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Lori Wirts for approval of the consent agenda, second by Peggy Kruse. Motion carried. (7-0)

APPROVAL OF MINUTES OF 5/18/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and Checks 39774 to 39776 totaling \$37,765.16; Checks 39777 to 39820 totaling \$142,523.66 and payroll vouchers 15544 to 15571 totaling \$31,630.14.

OLD BUSINESS:

CONSIDERATION/DISCUSSION: FRIENDS OF NEW GLARUS PARKS: Parks Chair Phillipson referred to the meeting notes indicating Parks & Recreation is looking for Village Board support/input in working to form a Friends type organization for the Village Parks. Trustee Phillipson has spoken with the Monroe Friends of the Parks group and discussed various options for purpose and formation. A desired outcome would include fundraising for Park projects and possibly volunteer help with maintenance. Trustee Newberry noted her support. Trustee Bell asked if there would be any implications to the Village insurance coverage. Administrator Daily noted that ideally a Friends group would organize as their own group, similar to the Friends of the Library. To begin with, he envisions fundraising projects with donations being made to the Village rather than Friends Group as they formalize their

organization. Consensus to move forward with encouraging a Friends group.

NEW BUSINESS:

DISCUSSION/CONSIDERATION: PARK USE PERMIT TO HEIDI LATSCH FOR VET'S PARK ON 6/12/21: Heidi Latsch has submitted a park use application for the Veteran's Park Shelter for a graduation party on June 12th from 8 AM to 2 PM. Estimated attendance is 100-200. Motion by Tammy Newberry to approve, second by Henry Janisch. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: PARK USE PERMIT TO GREEN COUNTY AG CHEST FOR VILLAGE PARK GAZEBO ON 6/13/21: Green County Ag Chest has submitted a park use permit for the Village Park Gazebo on Sunday, June 13 from 6 PM to 9 PM for the Green County Dairy Queen Crowning. Estimated attendance is 30. Motion by Tammy Newberry, second by Peggy Kruse to approve the Park Use Permit to Green County Ag Chest. Motion carried (7-0)

DISCUSSION/CONSIDERATION: PARK USE PERMIT TO NEW GLARUS VISION YOUTH COMMITTEE FOR GAZEBO IN VILLAGE PARK FOR CRAFTING ACTIVITIES IN JUNE, JULY & AUGUST: New Glarus Youth Committee has submitted a park use permit for the Village Park Gazebo on 6/15/21, 6/22/21, 7/6/21, 7/13/21, 7/20/21, 7/27/21, 8/10/21 and 8/17/21 for a youth crafting activity. Use would be from 2 PM to 4 PM and they estimate 30 attendees each session. Motion by Peggy Kruse second by Michael Bell to approve use of Village Park Gazebo for crafting activities in June, July and August. Motion carried (7-0)

CONSIDERATION/DISCUSSION: REMOVAL OF SAND VOLLEYBALL COURT AND REPLACEMENT WITH GRASS VOLLEYBALL COURT: The Village Board including funds in the 2021 budget for the removal of the sand volleyball court in Village Park. It would be replaced with grass. Director Cockroft has indicated his staff is capable of replacing the current court with grass at a savings of approximately \$2,000. Staff is seeking confirmation the Village Board would like to proceed with the removal. Trustee Janisch asked if the court gets used. Administrator Daily noted that Parks & Recreation Committee noted it was not getting used and requested budgeted funds for removal of the sand. The Board discussed options for the court with Trustee Bell suggesting the possibility of developing a sand court near the tennis courts at some future time should there be a desire for a court. Motion by Chuck Phillipson to remove the volleyball court from Village Park and replace with green space with future discussion at Parks & Recreation, second by Henry Janisch. Motion carried (7-0)

CONSIDERATION/DISCUSSION: RESOLUTION 21-07 APPOINTMENT OF LIMITED TERM PUBLIC WORKS LABORER: Director Cockroft is recommending Robie Blankenship be appointed to the Public Works LTE position. Trustee Phillipson asked if this is an on-going position. Administrator Daily indicated it was previously filled by John Bjerke and has been budgeted each year. Motion by Tammy Newberry, second by Lori Wirts to approve Resolution 21-07. Motion carried (7-0)

PRESIDENT'S REPORT:

RETURN TO IN-PERSON VILLAGE BOARD MEETINGS: President Truttman requested a return to in-person Village Board meetings beginning June 15th, with masks being optional. Trustee Phillipson noted he is in favor of returning to in-person meetings, but would prefer using the Community Room to allow more room. The Board discussed the acoustics in the Community Room along with the possibility of a hybrid ZOOM/in-person meeting from the Boardroom, noting we may need to try different options to find what works best. Motion by

Henry Janisch to meet in-person using the Community Room for the 6/15/21 Village Board meeting, second by Chuck Phillipson. Motion carried. (7-0).

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:32 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/18/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/89578573625?pwd=S3B3ZURyTjRsNUhJNVh0MkE1WkxZZz09>

Join by Phone via (312)626-6799 / Meeting ID: 895 7857 3625/Passcode: 495920

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Peggy Kruse, Lori Wirts and Michael Bell. ABSENT: Chuck Phillipson, Tammy Newberry and Henry Janisch. Clerk confirmed a quorum (4). Henry Janisch joined at approximately 7:05 p.m.

ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber); Police Chief Boldebeck, Lt. Sturdevant, Public Works Director Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Lori Wirts second by Peggy Kruse to approve the 5/18/21 agenda. Motion carried. (4-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No comment.

CONSENT AGENDA: Motion by Lori Wirts approval of the consent agenda, second by Michael Bell. Motion carried. (4-0).

APPROVAL OF MINUTES OF 5/4/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, health insurance and credit card, e-check for life insurance and JE for utilities totaling \$62,780.11; payroll vouchers 15518 to 15543 totaling \$31,126.70 and Checks 39721 to 39773 totaling \$52,233.86.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for April was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda packet was the monthly Budget to Actual Report for April for review.

APPROVAL: Operator Licenses to Expire 6/30/22 to: Kristiann Schultz and Jonathan Hovland

APPROVAL: Operator Licenses to Expire 6/30/23 to: Haliey McIntosh; Shelby Dewey; Hunter Tierman

APPROVAL: Cigarette Licenses to Expire 6/30/22: Casey's Marketing Company, New Glarus Mobil Mart LLC.

APPROVAL: Misc. Licenses to Expire 6/30/22: POOL TABLE: Parkside Development LLC d/b/a The Fest Haus; Hungo LLC d/b/a Toffler's Bar and Grill.

PARKS & RECREATION:

COMMITTEE REPORT: No report.

DISCUSSION/CONSIDERATION: PARK USE PERMIT APPLICATION BY DEBBIE PARKER FOR USE OF VILLAGE PARK SHELTER ON 7/10/21: This is for a family gathering of approximately 45 attendees. Motion by Peggy Kruse, second by Michael Bell to approve. Motion carried. (4-0)

DISCUSSION/CONSIDERATION: PARK USE PERMIT APPLICATION BY PATRICK THORSON FOR USE OF VETERAN'S PARK SHELTER ON 6/12/21: This is for a graduation party for approximately 20 attendees. Michael Bell moved to approve, second by Lori Wirts. Motion carried. (4-0).

CONSIDERATION/DISCUSSION: FRIENDS OF NEW GLARUS PARKS: No action was taken on this item.

Henry Janisch joined the meeting.

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT:

CHAIRPERSON REPORT: Public Works/Public Safety Chair Kruse noted the agenda items and moved to approve items 6 B-G (next six items) as recommended by the Committee, noting item D is a denial of operator license, second by Lori Wirts. Motion carried. (5-0)

DISCUSSION/CONSIDERATION: ALCOHOL BEVERAGE LICENSES TO EXPIRE 6/30/22:

Class A Liquor-Sheri Weix (The Bramble Patch); Brenda's Blumenladen, LLC (Brenda Siegenthaler, Agent)

Class A Beer/Liquor: Casey's Marketing Company (Anthony Hawks, Agent), New Glarus Mobil Mart LLC (Suchinder Singh, Agent)

Class B Beer/Liquor: Glarner Enterprises, Inc. (Gary Westby, Agent); Parkside Development, LLC d/b/a The Fest Haus (Randy Dreger, Agent); Hungo LLC (Stephen Longo, Agent); Parkside Development, LLC d/b/a Sportsmans Bar and Grill (Randy Dreger, Agent);

DISCUSSION/CONSIDERATION: ORIGINAL CLASS B BEER LICENSE TO EXPIRE 6/30/21 TO RUSTY RAVEN LLC (JONATHON HOVLAND, AGENT):

DISCUSSION/CONSIDERATION: DENIAL OF OPERATOR LICENSE TO ANTHONY KASPEREC TO EXPIRE 6/30/22: During its investigation, the Police Department recommended denial of the license.

DISCUSSION/CONSIDERATION: STREET USE PERMIT APPLICATION NEW GLARUS CHAMBER OF COMMERCE FOR MAXWELL STREET DAYS ON 7/16/21-7/18/21: The

Chamber of Commerce is requesting a street use permit for the use of multiple sidewalks from June 16th – June 18th from 8 AM to 7 PM Daily. Insurance is on file with the Village and staff reviews have been completed.

DISCUSSION/CONSIDERATION: STREET USE PERMIT FOR AMERICAN LEGION POST 141 FOR MEMORIAL DAY PARADE ON MAY 31, 2021: The American Legion Post 141 has submitted a street use permit for a Memorial Day parade on May 31, 2021. Parade begins in front of Village Hall on 2nd Street and proceeds south to 5th Avenue, then east on 5th Avenue to 1st Street, then south on 1st Street to 14th Avenue, then west on 14th Avenue to 2nd Street and south on 2nd Street, ending at Veteran's Park. Staff reviews have been completed and insurance is on file with the Village. The PD will provide an escort.

DISCUSSION/CONSIDERATION: STREET USE PERMIT FOR NEW GLARUS SCHOOL FOR GRADUATION PARADE ON JUNE 6, 2021: New Glarus High School is requesting a street use permit for a Graduation Parade on June 6, 2021 from 11 AM to 3:30 PM. The parade begins at 3:00 PM. Insurance is on file with the Village and staff reviews have been completed.

CONSIDERATION/DISCUSSION: WATER UTILITY SIMPLIFIED RATE CASE: The water utility is eligible for a simplified rate case. The Utility last implemented a full rate increase in 2018 at half the amount recommended at the time. Simplified rate cases are limited to increases of 3%. For the average resident using 3,000 gallons of water, their bill would increase \$1.03 per month. The Board briefly discussed the effect on various users, including residential, commercial and industrial as the increased would be based on the usage. Motion by Peggy Kruse to approve the simplified water rate case, second by Henry Janisch. Motion carried. (5-0)

NEW BUSINESS:

DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT APPLICATION – NEW GLARUS CHAMBER FOR BLUES, BREWS AND FOOD TRUCKS ON 6/26/21: This application is for the Chamber of Commerce Blues, Blues and Food Trucks event scheduled for June 26, 2021. This includes the closure of several streets, prohibition of parking and exclusive use of Village Park. Open intoxicants are requested for Village Park, and within the rectangle bordered by 3rd Avenue, 2nd Street, 7th Avenue, and Railroad Street. A 20' by 40' tent will be placed in Village Park from June 25th 8 AM to June 27th until 11:59 PM. A 40' by 60' tent will be located on 4th avenue between 2nd Street and Railroad Street during the same time period. Both Parks and Recreation Committee and Public Works/Public Safety Committee recommend approval. Trustee Janisch asked about recourse should the open intoxicant area for the event create issues. It was noted that each event is considered by the Board individually. Chief Boldebeck noted that open intoxicants during events has not been an issue in the past.

DISCUSSION/CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS CHAMBER (BLUES, BREWS & FOOD TRUCKS) ON JUNE 26, 2021: The New Glarus Chamber of Commerce has requested a temporary alcohol license for the June 26th Blues, Brews & Food Trucks. The Public Works and Public Safety Committee is recommending approval.

Motion by Lori Wirts to approve the special event permit and the temporary alcohol license for New Glarus Chamber Blues, Brews & Food Trucks, second by Henry Janisch to approve the temporary alcohol license. Motion carried. (5-0).

PRESIDENT'S REPORT: No report.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:23 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
5/4/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/86957830398?pwd=WHFaM1dudi9ydTMrZDh6OHFnKzA0dz09>

Or Dial (312)626-6799

When prompted enter the following Meeting ID: 869 5783 0398

Meeting Password: 972897

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Lori Wirts, Peggy Kruse, Michael Bell and Tammy Newberry. ABSENT: Henry Janisch.

ALSO PRESENT: Shelly Truttman, Kaylee Walters, Shannon Small (Auditor with Clifton, Larson, Allen), Library Director Holly Lague, Chief Boldebuck, Lt. Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb. Nancy Kubehl joined at approximately 7:06 p.m.

AGENDA: Motion by Tammy Newberry, second by Peggy Kruse to approve the 5/4/21 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Michael Bell approval of the consent agenda, second by Peggy Kruse. Motion carried. (6-0)

APPROVAL OF MINUTES OF 4/20/21 REGULAR MEETING AND 4/15/21 SPECIAL MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement totaling \$30,097.74; payroll vouchers 15475 to 15517 totaling \$41,110.51; and checks 39683 to 39720 totaling \$71,254.58.

COMMUNITY DEVELOPMENT AUTHORITY:

CONSIDERATION/DISCUSSION: FAÇADE IMPROVEMENT GRANT APPLICATION BY ELIZABETH KLOPOTIC FOR 538 1ST STREET: Administrator Daily reported that Elizabeth Klopotic submitted a façade improvement grant application for window replacement, masonry, door replacement and painting for 538 1st Street in the amount of \$5,000. The CDA reviewed the application and, as required by the program, the applicant submitted two bids, has not begun the work and is making qualified improvements. The CDA recommends approval. Motion by Tammy Newberry, second by Lori Wirts to approve the grant. Trustee Phillipson asked for information on the proposed improvements. Administrator Daily noted they were largely maintenance type projects including tuck pointing, replacing windows and doors and painting to match the building next to this building. Motion carried. (6-0)

NEW BUSINESS:

PRESENTATION OF 2020 AUDIT REPORT: Shannon Small with Clifton, Larson, Allen presented the 2020 Audit report with a power point presentation (a copy of which is on file in the Clerk's Office). She noted significant events for 2020 included COVID-19 impacts along with

the electric utility construction project. The auditors provided an unmodified opinion for the 2020 audit which is considered the gold standard of audit opinions. Ms. Small reviewed the required communications including the two significant deficiencies created by the size of staff performing the accounting duties, noting continued review by Village Board and Administration. General Fund unassigned balance increased slightly in 2020. Ms. Small noted the importance of retaining a sufficient unassigned balance with careful consideration of use of those funds for one-time expenses or unexpected expenses when necessary.

A review of the utilities indicated the water rate of return for 2020 was 4.37% down from 5.63% in 2019. The electric rate of return for 2020 was -1.59% down from 5.93% in 2019, in part due to the construction project. The Village is working toward a potential rate increase for the electric utility. Both the storm water and sanitary sewer funds saw increases in fund balance for 2020.

Ms. Small responded to questions by trustees and thanked the staff for their cooperation in completing the audit.

DISCUSSION/CONSIDERATION: 2022 BUDGET TIMELINE: Clerk Erb noted this annual timeline has been prepared by Staff as a guideline for the 2022 budget process. Consensus of the Board to accept the timeline.

DISCUSSION/CONSIDERATION: RESOLUTION 21-06 APPOINTING SUMMER EMPLOYEES: This annual resolution appoints summer staff for the 2021 recreation season. Motion by Tammy Newberry, second by Lori Wirts to approve. Motion carried. (5-0-1) Trustee Bell abstained.

CONSIDERATION/DISCUSSION: CHARTER PUBLIC ACCESS CHANNEL: Administrator Daily informed the Board that Charter contacted the Village and has requested the Village relinquish its public access channel as it has been dark for several years. The Village no longer has the equipment or expertise necessary to operate the channel. The Village Board may relinquish the channel and request a written agreement from Charter to reestablish the channel if the Village chooses to operate a public access channel in the future. The Village may also choose to simply relinquish the channel.

The Board discussed the reasons for retaining the channel for possible future use or livestreaming meetings as well as other options for broadcasting information. Administrator Daily noted there would be some cost to the Village to restart use of the local channel.

Motion by Tammy Newberry, second by Peggy Kruse to relinquish the Charter channel. Motion carried. (6-0)

CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTE 19.85(1)(e) DELIBERATING OR NEGOTIATING THE PURCHASE OF PUBLIC PROPERTIES: CONSIDERATION OF OFFER TO PURCHASE OF LAND FROM SHEPHERD OF THE HILLS FOR A FUTURE PUBLIC LIBRARY FACILITY: Motion by Tammy Newberry, second by Michael Bell to adjourn into closed session at 7:29 p.m. ROLL CALL: Michael Bell-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (6-0).

RETURN TO OPEN SESSION FOR POSSIBLE ACTION ON CLOSED SESSION ITEM: Motion by Michael Bell, second by Peggy Kruse to return to open session at 8:05 p.m. ROLL CALL: Michael Bell-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttman-yes; Lori Wirts-yes. Motion carried (6-0).

President Truttman reported that there will be no action from the closed session item.

PRESIDENT'S REPORT:

DISCUSSION/CONSIDERATION: COMMITTEE & COMMISSION APPOINTMENTS: President Truttman referred to the list of committee/commission appointments provided in the agenda packet, noting the addition of Bekah Stauffacher to Historic Preservation. There is still one opening on the Joint ETZ that needs to be filled by a citizen member of the Plan Commission.

Motion by Tammy Newberry, second by Lori Wirts to approve the committee/commission appointments as provided with the inclusion of Bekah Stauffacher to Historic Preservation. Motion carried. (6-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 8:08 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/20/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/86306453391?pwd=Z3lpS1ILSjNzTUFUWHIUIBodUVCZz09>

Join by Phone via (312)626-6799 / Meeting ID: 863 0645 3391 /Passcode: 317255

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Clerk Erb noted that all newly elected officials have completed their Oath of Office. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Peggy Kruse, Henry Janisch, Tammy Newberry, Lori Wirts and Michael Bell. ALSO PRESENT: Mike Ganshert, Kaylee Walters, Bekah Stauffacher and Annie O'Connor (New Glarus Chamber); Police Chief Boldebuck, Lt. Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry second by Michael Bell to approve the 4/20/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: None.

CONSENT AGENDA: Motion by Peggy Kruse approval of the consent agenda, second by Lori Wirts. Motion carried. (7-0).

APPROVAL OF MINUTES OF 4/7/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and health insurance, e-check for life insurance and JE for utilities totaling \$52,137.36; payroll vouchers 15447 to 15474 totaling \$31,270.01 and Checks 39626 to 39682 totaling \$117,370.60.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for March was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda

packet was the monthly Budget to Actual Report for March for review.

APPROVAL: Operator Licenses to Expire 6/30/22 to: Linda Clarke, Karen Gempeler, Sara Siegenthaler, Kaylee R. Walters

APPROVAL: Operator Licenses to Expire 6/30/23 to: Gary Westby, Debra Anderegg

PARKS & RECREATION:

COMMITTEE REPORT: Parks Chair Phillipson referred the Board to the action items next on the agenda, as recommended by the committee.

Motion by Tammy Newberry, second by Michael Bell to approve agenda items 5. B-E, being the next four items. Motion carried. (7-0)

PARK USE PERMIT APPLICATION BY GLENN HODGSON FOR EXCLUSIVE USE OF VETERAN'S PARK ON 6/24/21 (EVENT POSTPONED FROM 2020): The River & Blues Classic Tractors organization has submitted a permit application for exclusive use of Veteran's Park on June 24th, 2021 for a picnic lunch. The event was originally scheduled for June 25, 2020 but was postponed due to the pandemic. They estimate approximately 40 attendees.

PARK USE PERMIT APPLICATION BY MARGARET SMITH FOR USE OF VETERAN'S PARK SHELTER ON 6/26/21 (EVENT POSTPONED FROM 2020): The Smith family has submitted a permit application for the Veteran's Memorial Park Shelter on June 26th, 2021 from 10 AM to 5 PM for a picnic. The event was originally scheduled for June 27th, 2020 but was postponed due to the pandemic. They estimate approximately 25 attendees.

PARK USE PERMIT APPLICATION BY PEGGY BLUMER FOR USE OF VETERAN'S PARK ON 6/27/21 (EVENT POSTPONED FROM 2020): The Blumer family has submitted a permit application for the use of Veteran's Memorial Park Shelter on June 27th, 2021 for a family reunion from 11 AM to 6 PM. The event was originally scheduled for June 28, 2020 but was postponed due to the pandemic. They estimate approximately 40-50 attendees.

PARK USE PERMIT APPLICATION BY MAE BECKWITH FOR USE OF VETERAN'S PARK SHELTER/KITCHEN ON 8/1/21 (EVENT POSTPONED FROM 2020): The Beckwith Family has submitted a permit application for the use of the Veteran's Memorial Park Shelter and kitchen on August 1st, 2021 from 10 AM to 4 PM for a family reunion. The event was originally scheduled for August 2nd, 2020 but was postponed due to the pandemic. They estimate approximately 30 attendees.

DISCUSSION/CONSIDERATION: 2021 RECREATION PROGRAMS POLICIES &

PROCEDURES: Administrator Daily reported that the Parks Committee had approved a motion to operate the Parks and Recreation and Pool Summer Programs under normal policies and procedures and confer upon the Pool Director and Parks and Recreation Director the authority to implement safety precautions as necessary. The Pool Director and Parks and Recreation Director are in agreement with this approach and will continue to review/implement necessary safety precautions during the course of the season.

In 2020, the Village operated the public pool in a limited capacity due to the ongoing pandemic. There were also additional restrictions enforced for the baseball and softball programs. The School has recently informed the Village of plans for the baseball season at Veteran's Park that include limiting the number of spectators and maintaining social distancing.

Trustee Kruse asked if we had noted any COVID-19 cases as a result of operations last year. Administrator Daily indicated he had no knowledge of any outbreaks.

Motion by Tammy Newberry, second by Peggy Kruse to approve policy and procedures as described (Parks Committee motion). Motion carried. (7-0)

PUBLIC WORKS/PUBLIC SAFETY COMMITTEE REPORT:

CHAIRPERSON REPORT: Public Works/Public Safety Chair Kruse noted the agenda items and moved to approve items 6 B-F as recommended by the Committee, second by Lori Wirts. Motion carried. (7-0)

ORIGINAL CLASS B BEER/CLASS B INTOXICATING BEVERAGE LICENSE TO EXPIRE 6/30/21 TO: THE HOUSE CAFÉ & BAKERY, LLC: Staff and Committee recommend approval.

SPECIAL EVENT PERMIT APPLICATION FUELFED MOTOGEARO 250 ON 6/4/21: Fuelfed, Inc. has submitted a special event permit application for an event on June 4th, 2021 from 7 AM to 10 AM. The event requires the closure of 4th avenue between 2nd street and Railroad Street. Staff reviews have been completed and insurance is on file.

SPECIAL EVENT PERMIT APPLICATION NEW GLARUS CHAMBER/NEW GLARUS POLICE DEPARTMENT BIKE RODEO ON 5/15/21: The New Glarus Chamber of Commerce and New Glarus Police Department have submitted a special event permit for the annual Bike Rodeo on May 15th from 11 AM to 1 PM. This includes the closure the closure of 4th Avenue between 2nd Street and Railroad Street. There will be a tent located on 4th Avenue. Staff reviews have been completed and insurance is on file

SPECIAL EVENT PERMIT APPLICATION SWISS CHURCH 6K WALK ON 5/22/21: Swiss United Church of Christ has submitted a special event permit application for a 6K walk on May 22nd 2021 from 10 AM to 12 PM. This includes a partial closure of 3rd Avenue from Village Park to Durst Road and Durst Road from 3rd Avenue west to Village limits. It also includes a nonexclusive use of Village Park. Staff reviews have been completed and the insurance is on file.

STREET USE PERMIT APPLICATION AROC WISCONSIN FOR TIMED AUTOMOBILE RUNS ON 5/1/21: AROC Wisconsin has submitted a street use permit application for the closure of Elmer Road from ¼ mile south of Kubly Road and Kubly Road from Sugar River Bridge to Argue Road. The Time Trial Event will run from 9 AM to 1:30 PM. This permit only serves as permission for streets within the Village limits. Staff reviews have been completed and insurance is on file.

CONSIDERATION/DISCUSSION: INSTALLATION OF STOP SIGNS NORTHBOUND AND SOUTHBOUND ON 4TH STREET AT INTERSECTION OF 13TH AVENUE: Administrator Daily noted the currently un-controlled intersection had been brought to staff's attention by a resident. The Police Department have reviewed the intersection and belief stop signs located on 4th Street for northbound and southbound traffic would be beneficial. Public Works has the signs available.

Motion by Tammy Newberry to place the stop signs as noted, second by Henry Janisch. Motion carried (7-0).

NEW BUSINESS:

DISCUSSION/CONSIDERATION: SPECIAL EVENT PERMIT APPLICATION NEW GLARUS CHAMBER POLKAFEST/ BEER, BACON & CHEESE ON 6/11-12/21: The Chamber of Commerce has submitted a special event permit application for Polkafest/Beer, Bacon &

Cheese for June 11-12, 2021. This includes the closure of several streets and exclusive use of Village Park. The application requests open intoxicants. A 40 x 120 tent will be located on 1st Street and 10 x 10 tents will be on 5th Avenue, 4th Avenue and 2nd Street. Staff reviews have been completed and insurance will need to be updated prior to the event. Parks and Public Works/Public Safety Committees have all recommended approval. Administrator Daily noted two minor changes to the draft to include allowing glass sample glasses be used on the street during Beer, Bacon & Cheese along with correcting 3rd Street to 2nd Street for the 10x10 tent locations.

Administrator Daily provided an update from Green County Health regarding hosting of summer festivals this year. They noted that Green County is currently at a "High" COVID-19 disease activity level and at this level, the Wisconsin Department of Health Services recommends that no indoor gathers take place and that outdoor gathering are limited to 10 people or less with masks and physical distancing. Administrator Daily commented that Dane County's current order allows for outside gatherings in limited numbers to ensure individuals who are not members of the same household or living unit maintain six (6) feet physical distancing at all times as well as strongly recommending face coverings when it is not possible to maintain six (6) feet physical distancing.

Trustee Janisch asked if the event plans are all the same as past events or if any changes have been made to address the potential health concerns. Bekah Stauffacher (New Glarus Chamber) reported the Chamber has proposed additional areas for the registration and vendor tents to provide more opportunity for social distancing. They have also included a disclaimer regarding current health concerns in the on-line ticket purchasing, are allowing for full refunds should someone come down with COVID-19 symptoms prior to the event and will be sending an email reminder to all ticket holders prior to the event regarding the wearing of face covering and maintaining social distancing. The Chamber noted the approximate attendance from 2019 was 1600 people. The Board discussed enforcement of face covering and social distancing noting the difficulties associated with enforcement and preferring to use an honor system/social pressure to get attendees to comply. They also noted the number of fully vaccinated individuals continues to increase and the inclusion of language within the permit allowing the Village Board to revoke the permit should the health situation change.

Motion by Lori Wirts, second by Michael Bell to approve the permit. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: TEMPORARY ALCOHOL LICENSE FOR NEW GLARUS CHAMBER (POLKAFFEST, BEER, BACON & CHEESE) ON JUNE 11-12 2021: The New Glarus Chamber of Commerce has requested a temporary alcohol license from June 11th- June 12th for Polkafest/ Beer, Bacon and Cheese.

Motion by Peggy Kruse, second by Henry Janisch to approve. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: SITE AGREEMENT BETWEEN VILLAGE OF NEW GLARUS AND GREEN COUNTY (RADIO COMMUNICATIONS FACILITY): Administrator Daily reported that Green County currently operates a radio communications facility on property owned by the Village of New Glarus (located in the Town of New Glarus) near the intersection of Klitzke Road and STH 39. The County currently owns and operates a 140-foot lattice tower and equipment shelter on the premises. The County desires to replace the existing tower with a new 195-foot tower with an emergency generation and LP tank within an expanded fenced compound. The initial term is 10 years with automatic one-year extensions unless written notice is given by either party not less than 180 days prior to the date of termination. The Village Attorney has reviewed the document and is satisfied with its terms. Administration recommends approval.

Chuck Phillipson moved to approve the Agreement, second by Tammy Newberry. Motion carried. (7-0)

PRESIDENT'S REPORT:

CONSIDERATION: RESOLUTION 21-05/APPRECIATION OF TRUSTEE GANSHERT: The resolution was read by President Truttman in appreciation of the service of Trustee Ganshert. Motion by Tammy Newberry, second by Michael Bell to approve. Motion carried. (7-0) Mike Ganshert offered his appreciation for the opportunity to serve.

CONSIDERATION: ARBOR DAY PROCLAMATION: This is an annual proclamation. Lori Wirts moved to approve, second by Tammy Newberry. Motion carried. (7-0)

UPDATE: BOARD OF REVIEW TRAINING AND MEETING REMINDER: Clerk Erb reported that Board of Review training materials are available through the Clerk's Office. Currently, Trustee Phillipson is the only member trained. If interested in listening to the training, please let the Clerk's Office know. The Board of Review will be held Thursday, May 27, 2021 at 5 p.m. Need to be available for two (2) hours. We currently have this meeting set up as ZOOM meeting and are considering a hybrid model where some members could attend in person.

President Truttman briefly reported on a couple of Committee appointments he needs to fill.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:45 p.m.

–Lynne Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/15/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/83656071995?pwd=K05lNnZrNlA4TkVNYzITL3dRK0ZhUT09>

Or Dial (312)626-6799

When prompted enter the following Meeting ID: 836 5607 1995

Meeting Password: 820942

SPECIAL MEETING-CALL TO ORDER: President Truttman called the meeting to order at 6:15 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Lori Wirts, Peggy Kruse, Mike Ganshert, Michael Bell and Tammy Newberry. ALSO PRESENT: Hans Lenzlinger, Lorri Stueber, Administrator Drake Daily, and Deputy Clerk-Treasurer Wendy Tschudy.

AGENDA: Motion by Michael Ganshert, second by Peggy Kruse to approve the 4/15/21 agenda. Motion carried. (7-0)

NEW BUSINESS:

CONSIDERATION/DISCUSSION: LAND DIVISION VIA CSM FOR TAX PARCEL 23-161-430100 (506 AND 508 2ND Street): Administrator Daily explained that the CSM is included in the packet, the Zoning Administrator recommends approval and the Plan Commission met earlier tonight and also recommends approval. Motion by Michael Ganshert, second by Michael Bell to approval. Motion carried. (7-0)

President Truttman thanked Mike Ganshert for his two years of service on the Village Board.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 6:19 p.m.

–Wendy Tschudy, Deputy Clerk-Treasurer
VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
4/7/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/85440325530?pwd=WHl6M0tWYlArZEdiUXlFTXRzSVFjZz09>

Or Dial (312)626-6799

When prompted enter the following Meeting ID: 854 4032 5530

Meeting Password: 387151

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Lori Wirts, Peggy Kruse, Mike Ganshert and Tammy Newberry. ABSENT: Michael Bell. ALSO PRESENT: Chief Boldebeck, Lt. Sturdevant, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Michael Ganshert, second by Chuck Phillipson to approve the 4/7/21 agenda. Motion carried. (6-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No comment.

CONSENT AGENDA: Motion by Chuck Phillipson approval of the consent agenda, second by Michael Ganshert. Motion carried. (6-0)

APPROVAL OF MINUTES OF 3/16/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, retirement and credit card \$35,922.21; payroll vouchers 15421 to 15446 totaling \$29,763.31; and checks 39571 to 39625 totaling \$88,412.63.

NEW BUSINESS:

CONSIDERATION/DISCUSSION: STREET USE APPLICATION BY NEW GLARUS FIRE FOR KALBERWURST DINNER ON APRIL 10, 2021: Motion by Roger Truttman, second by Chuck Phillipson to approve the street use permit to New Glarus Fire for their Kalberwurst Dinner on April 10, 2021. Motion carried. (6-0)

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:02 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/16/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/89603166855?pwd=VDgwWXMyV2d5Y0ZhQkR2VVBjBjWdvZz09>

Join by Phone via (312)626-6799

Meeting ID: 896 0316 6855

Passcode: 392274

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Peggy Kruse, Mike Ganshert, Tammy Newberry, Lori Wirts and Michael Bell. ALSO PRESENT: Police Chief Boldebuck, Lt. Sturdevant, Parks and Recreation Director Chris Rear, Megan Buol, Debra Anderegg, Holly Lague, Debbie, Michael Miller, Administrator Drake Daily, and Deputy Clerk-Treasurer Wendy Tschudy.

AGENDA: Motion by Michael Ganshert second by Michael Bell to approve the 3/16/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Tammy Newberry approval of the consent agenda, second by Lori Wirts. Motion carried. (7-0) Michael Ganshert asked why the grant money approved for local businesses was all the same dollar amount. Administrator Daily clarified that each application was submitted for the maximum grant award and the CDA voted for the maximum request.

APPROVAL OF MINUTES OF 3/2/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, credit card and health insurance, e-check for life insurance and JE for utilities totaling \$62,211.29; payroll vouchers 15395 to 15420 totaling \$29,016.79 and Checks 39506 to 39570 totaling \$131,062.30.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for February was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda packet was the monthly Budget to Actual Report for February for review.

APPROVAL: Operator Licenses to Expire 6/30/22 to Renee Bergemann, Kaylee Schofield and Jeanne Gempeler.

PARKS & RECREATION:

COMMITTEE REPORT: Parks Chair Phillipson referred the Board to the action items next on the agenda, as recommended by the committee.

DISCUSSION/CONSIDERATION: APPROVAL OF PARK USE PERMIT APPLICATION BY NEW GLARUS PUBLIC LIBRARY FOR USE OF VETERAN'S PARK on 5/29/21: The New

Glarus Public Library has submitted a Park Use Permit for Veteran's Memorial Park on Saturday, May 29, 2021 from 8 AM to 8 PM. This is a request for non-exclusive use. The Library and Friends Group will jointly hold an outdoor trivia fundraiser. They intend to require masks and follow other current public health recommendations. Event Attendance is estimated to be 60. The Village reserves the right to revoke the permit if there is a danger to public health. Approval is recommended by the Parks and Recreation Committee.

Motion by Tammy Newberry to approve the Park Use Permit to New Glarus Public Library, second by Peggy Kruse. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: APPROVAL OF PARK USE PERMIT APPLICATION BY SWISS UCC FOR EXCLUSIVE USE OF VETERAN'S PARK on 7/4/21: Swiss UCC has submitted an application for exclusive use of Veteran's Park on July 4, 2021 from 8:30 AM to 10:30 AM for outdoor worship. They anticipated 50-75 attendees. Their insurance is on file. The Village reserves the right to revoke the permit if there is a danger to public health. The Parks and Recreation Committee recommends approval.

Motion by Michael Ganshert to approve the Park Use Permit to Swiss UCC, second by Lori Wirts. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: AWARD OF GLARNER PARK IMPROVEMENT PROJECT BID TO FISCHER EXCAVATING AND CONTRACT WITH FEHR GRAHAM FOR CONSTRUCTION ADMINISTRATION OF THE PROJECT: Chair Phillipson advised that bidding for the Glarner Park Improvement Project closed March 4th at 11:00 AM. The Village received three bids for the project. The bid tabulation is included in your packet. Fischer Excavating, Inc. submitted the low base bid of \$266,311.60. The Villages engineer Fehr Graham is available to provide construction administration for a fee of \$12,750. The Parks and Recreation Committee recommends awarding the bid to Fischer Excavating and contracting with Fehr Graham for Construction Administration. The work can be done this year without much problem for the programs using the park, and after years of planning and deterioration at the park, this is the year to do it.

Trustee Kruse had a couple of questions including project cost, as she was thinking that \$250,000 was the cost budgeted. Trustee Phillipson indicated that \$300,000 was earmarked for the project. Trustee Kruse also asked if there was anything in the bid that had to be deleted but the committee didn't want deleted. Trustee Phillipson indicated that the rest was all add-ons which didn't sacrifice the quality of the project.

Trustee Newberry asked if the project would bring us into compliance with the WIAA. Parks Director Rear said that the field is compliant, and we could host games up to the level below regionals, that we would not be able to host a regional game.

Trustee Bell asked how many teams are using the field. Parks Director Rear replied high school softball and park and rec programs, approximately 7-8 softball teams and 7-8 baseball teams. He also indicated that the field is smaller and more difficult for the 7th/8th grade teams. Usage would be a 1 to 1 equivalent with current field.

Trustee Bell asked why the recommended bid is to an Illinois company rather than a Wisconsin company. Administrator Daily advised that the village is obligated to award the contract to the lowest responsible bidder, and he will locate and share that statutory information.

Trustee Bell had questions about the base bid + alternate on the second page of the bid documents in the packet. Administrator Daily advised that we wanted to see the price of the "must haves" which is the base bid and the price of the "nice to have" items which are included

in the alternate bid and added on top of the base bid for a final price. Trustee Phillipson indicated that the committee is not recommending or discussing alternate bids.

Motion by Michael Ganshert to approve the Bid Award to Fischer Excavating and Construction Administration Contract to Fehr Graham, second by Tammy Newberry. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: AUTHORIZATION TO OBTAIN CONSTRUCTION LOAN FROM THE BANK OF NEW GLARUS FOR GLARNER IMPROVEMENT PROJECT:

Administrator Daily explained that the Village solicited loan terms from the Bank of New Glarus and the State Bank of Cross Plains. The State Bank of Cross Plains offered a construction note with no prepayment penalty over 10 years at a rate of 1.805% for 2 years and then 2.075% for the remaining 8 years. The Bank of New Glarus offered a construction note with no prepayment penalty over 10 years at a rate of 1.877%. Administration recommends obtaining the construction loan from the Bank of New Glarus. The terms of the loan are for a loan of up to \$300,000 total but that the Village would not have to withdraw the full amount.

Motion by Chuck Phillipson to approve the construction loan from the Bank of New Glarus for the Glarner Improvement Project as presented, second by Michael Ganshert. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: ADOPTION OF NEW GLARUS SWIM TEAM AS A VILLAGE RECREATION PROGRAM:

Administrator Daily explained that In previous years, the New Glarus Swim Team was administered by a nonprofit organization. The organization no longer carries the insurance required for the program and has requested the Village adopt the program as part of the Recreation Department's offerings. The Village would add the program to its registration system and collect the full fee. As the coaches were already paid by the Village, adoption of the program should not result in any increase of costs. Administration recommends adoption of the program.

Michael Bell asked if this change would affect our insurance quotes. Administrator Daily explained that it falls under our current insurance and no additional insurance coverage would be required to purchase.

Motion by Tammy Newberry to approve adoption of New Glarus Swim Team as a Village Recreation Program, second by Lori Wirts. Motion carried. (7-0)

PUBLIC WORKS:

COMMITTEE REPORT: Committee Chair Kruse reported the Committee discussed the three action items listed on the agenda and recognized the New Glarus Police Department as having received a phone call thanking them for their service from someone calling a department in every county in the country.

DISCUSSION/CONSIDERATION: REQUEST BY GLARNER STUBE FOR EXTENTION OF OUTDOOR LICENSING AREA: Administrator Daily explained that Glarner Stube is requesting their outdoor dining terrace area be amended to include one parking stall directly in front of their business at 518 First Street. This would allow for two additional tables. The addendum covers the license period through 6/30/21 and the additional area would need to be requested for the renewal license year, 7/1/21 through 6/30/22. Use of the parking stall would also require street use permit approval by the Police Chief, along with any restrictions placed therein. Public Works/Public Safety Committee is recommending approval, which allows for the premises to be extended but the business and the PD would work out the safety concerns through the street use permit process.

President Truttmann asked if we were requiring a fence or railing around the area. Chief Boldebeck indicated that cones or barricades are required around a dumpster to denote the boundaries of the stall and that boundaries would be denoted in this case as well.

Trustee Newberry asked about the impact on other parking, are there sufficient stalls in front of other buildings, and Chief Boldebeck indicated yes, there is other parking.

President Truttmann reminded the board that the issue will be looked at again at renewal, and that if covid ends, the use of the stall would no longer be needed. He is concerned about the village's liability in the event of a freak accident such as a car hitting a table. Administrator Daily indicated that the village requires a certificate of insurance naming the village as additional insured for a street use permit but in such an event, we could expect to be named in a lawsuit.

Trustee Kruse indicated that the use can be reviewed at renewal and Administrator Daily added that the use can be revoked, altered or reviewed for safety by the Police Department at any time. Chief Boldebeck added that the permit is contingent on other special events and there is no exclusive use during other festivals or events using the street.

Motion by Michael Bell to approve the request for extension of Glarner Stube outdoor licensing area, second by Chuck Phillipson. Motion carried. (7-0)

DISCUSSION/CONSIDERATION: 2021 SQUAD CAR BIDS/PURCHASE: Administrator Daily indicated that New Glarus Motors was the low bid with a bid of \$33,513. The vehicle is a 2021 Dodge Durango. Ewald submitted the other bid at a cost of \$33,778. The Police Department and the Public Works and Public Safety Committee recommend awarding the bid to New Glarus Motors.

President Truttmann asked if the vehicle had a police package. Lt. Sturdevant indicated that yes, it was a police pursuit package. Chief Boldebeck clarified/added that the package is for heavy duty use of the squad, heavier suspension, etc.

Motion by Tammy Newberry moved to approve squad purchase from New Glarus Motors, second by Michael Ganshert. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: ORDINANCE 21-02 AMENDING CHAPTER 224 TO ADDRESS ISSUES RELATED TO ILLEGAL USE OF THE STATE EMERGENCY SERVICES NUMBER: Administrator Daily advised that this ordinance amendment allows for the Police Department to issue a municipal citation for abuse of the emergency services number. The Public Works and Public Safety Committee recommend approval.

Trustee Phillipson asked what the ordinance was about. Chief Boldebeck explained that some people misuse 911 and gave some specific examples of calls made which are non-emergency calls.

Trustee Bell asked if this issue was covered under state statutes rather than needing a municipal ordinance. Chief Boldebeck explained that this citation is not a criminal offense but a municipal ordinance situation handled at the local level without tying up court resources. Trustee Bell asked what the dollar amount of the citation was, and Lt. Sturdevant indicated \$263.50, in line with another county municipality creating the same ordinance/citation using the same village attorney.

Motion by Tammy Newberry moved to approve Ordinance 21-02, second by Michael Ganshert. Motion carried. (7-0)

FIRE DISTRICT BOARD COMMITTEE REPORT: Trustee Newberry noted that no action was required by the Village Board, all is running as normal. She advised that the department is having their drive through Kalberwurst Dinner on April 10. President Truttman thanked Tammy for her work with the administrator, attorney and fire district on the new fire agreement.

LIBRARY BOARD COMMITTEE REPORT: Trustee Newberry reported the Library Board did not meet earlier this month and she will have an update at the next board meeting.

PRESIDENT'S REPORT: April 7 is the next scheduled board meeting, but there may not be a need to have that meeting and Administrator Daily will keep everyone updated.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:46 p.m.

–Wendy Tschudy, Deputy Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
3/2/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/82080594169?pwd=N0ZhVzllc2oxYXh6T25WRHNRWjFrdz09>

Or Dial (312)626-6799

When prompted enter the following Meeting ID: 820 8059 4169

Meeting Password: 671888

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. **PRESENT:** Roger Truttman, Chuck Phillipson, Lori Wirts, Peggy Kruse, Mike Ganshert, Tammy Newberry and Michael Bell. **ALSO PRESENT:** Randy Dreger, Chief Mueller (EMS), Josh Kammerud (NGFD), Bekah Stauffacher (New Glarus Chamber), Monica & Bob Pernot, Jim and Ann Lahey, Ally Prigge, Sue, Public Works Director Joe Cockroft, Chief Boldebuck, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Michael Ganshert, second by Tammy Newberry to approve the 3/2/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: President Truttman commented to those in attendance that if they wanted to speak to a specific agenda item, they would have that opportunity when the agenda item came up. No public comment at this time.

CONSENT AGENDA: Motion by Michael Ganshert approval of the consent agenda, second by Tammy Newberry. Motion carried. (7-0)

APPROVAL OF MINUTES OF 2/17/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement totaling \$30,074.01, Checks 39460 to 39505 totaling \$65,708.69; payroll vouchers 15362 to 15394 totaling \$34,829.41.

OLD BUSINESS:

CONSIDERATION/DISCUSSION: RESOLUTION 21-01 – 3RD STREET PARKING

RESTRICTIONS: Administrator Daily provided for those interested in speaking to this topic an opportunity to address the Board.

EMS Chief Kris Mueller indicated this request came about during a conversation with Public Works Director wherein she noted that no parking on the east side of 3rd Street extending between 5th and 6th Avenue would help EMS avoid the downtown area when responding to calls. The current proposal with no parking on the west side, would make travel on 3rd Street more difficult for EMS.

Monica Pernot (also provided an email that is included with the minutes in the Clerk's Office) noted she has several questions regarding the Resolution as written. She commented that the hill on 3rd Street between 5th and 6th Avenue is not a necessary route for EMS, that unless that area would be one-way there would always be the potential for on-coming traffic, other routes can be used to avoid the downtown area, the Fire Department has no issues with responding with the current parking in that area and asked why Public Works and Police recommended the change.

Fire Chief Kammerud agreed with EMS Chief Mueller that moving the no parking from the east side to the west side would be detrimental to maneuvering of large vehicles by both EMS and Fire, adding the Fire Department had not been consulted regarding the proposed change.

Ann Lahey (also provided an email that is included with the minutes in the Clerk's Office) added no parking on the east side, but parking allowed on the west side would be okay. She noted that with the current parking restrictions (parking allowed on both the east and west side of 3rd Street between 5th and 6th Avenue) no issues have been noted by the Fire Department.

President Truttman noted all interested persons have been given an opportunity to speak and asked for comments by the Village Board. Trustee Newberry indicated that based on the comments she believes it may be best to leave no parking on the east side of 3rd Street between 4th and 5th Avenues (as is currently) and add no parking to the east side of 3rd Street between 5th and 6th Avenues. Trustee Phillipson commented he did not see a need for any action at this time. Current ordinance prevents parking on the east side of 3rd Street between 4th and 5th Avenues.

The Board verified that by taking no action the parking remains at no parking on the east side of 3rd Street between 4th and 5th Avenues only. Administrator Daily confirmed that would be the result of no action. No action was taken.

NEW BOARD BUSINESS:

CONSIDERATION/DISCUSSION: APPLICATION FOR ORIGINAL CLASS B INTOXICATING BEVERAGE/FERMENTED MALT BEVERAGE LICENSE TO PARKSIDE DEVELOPMENT LLC D/B/ SPORTSMAN'S BAR & GRILL TO EXPIRE 6/30/21: Randy Dreger (Parkside Development, LLC) has applied for an original Class B Intoxicating Beverage/Fermented Malt Beverage license related to his recent purchase of 506 1st Street (Whiskey Bent LLC d/b/a S'wisco).

Motion by Michael Ganshart to approve the license to Parkside Development, LLC, second by Chuck Phillipson. Motion carried. (7-0)

CONSIDERATION/DISCUSSION: VILLAGE POLICY REGARDING OUTDOOR EVENT GATHERINGS REQUIRING A VILLAGE PERMIT:

Administrator Daily noted the Village is beginning to receive applications for park use permits and staff anticipates we will begin receiving request for special events as well. In early 2020, the Village Board set a limit of 50

people for Park Use Permits. In 2020, Special Event Permits largely did not occur. Administrator Daily provided specific information on the COVID-19 situation in Green County as of February 25, 2021 [that information is also found in the meeting notes]. Green County is currently one of four counties in the state with a very high level of COVID-19 cases. He further noted that Dane County issued a new emergency order today that will ease some restrictions. Staff is looking for guidance on information to provide applicants related to current Board policy.

Trustee Phillipson commented that while there isn't enough concrete evidence to determine whether or not to hold events currently, he would like to consider issuing permits based on information we currently have but informing applicants changes could be made subject to COVID-19 restrictions going forward. The Village Board discussed and agreed they would like to move forward with reserving dates and events with the option of placing additional restrictions, if necessary, closer to the time of the event. The Board agreed they would prefer to review all applications this year, even those not requesting exclusive use of the park that are normally approved by the Park Director.

Village Board consensus for direction to Staff included providing all applications for use of parks and special events or street closures to the Village Board for 2021.

CONSIDERATION/DISCUSSION: EXTENSION OF RESOLUTION 20-10 EMERGENCY

AUTHORITY: Administrator Daily updated the Board on a question raised as to whether COVID-19 leave provided for in this Resolution could be utilized for employees who were vaccinated and became ill as a side effect of the vaccination. Administration consulted with the Village Attorney. The resolution as currently written does not allow the Administrator to grant leave time for that purpose per Village Attorney opinion. Administration recognizes the organizational and community benefit of employees choosing to be vaccinated. Administration also acknowledges openings for vaccinations may be announced with little notice and choice as to when an individual may get vaccinated.

Administrator Daily noted the 10 days referred to in the current Resolution is considered a "bank" of time rather than 10 days for each occurrence.

He is recommending extending "Resolution 20-10 - Emergency Authority" to September 1, 2021 with the addition of conferring upon the Village Administrator the authority to grant up to two weeks (ten days) leave for COVID-19 related illness, quarantine, vaccination, or illness related to the administration of the COVID-19 vaccine. To receive the time-off for illness related to the vaccine, employees may be requested to provide proof of vaccination.

Motion by Tammy Newberry to approve the extension of R20-10 with the recommended changes, second by Chuck Phillipson. Motion carried. (7-0)

FIRE DISTRICT BOARD

CONSIDERATION/DISCUSSION: NEW GLARUS FIRE DISTRICT INTER GOVERNMENT

AGREEMENT: Trustee Newberry reported the previous 30 year agreement is expiring and needs to be replaced. The agreement included in the agenda packet is being presented to each member municipality (Village of New Glarus, Towns of New Glarus, Primrose, York and Exeter).

Tammy Newberry moved to approve the Agreement, second by Chuck Phillipson. Motion carried. (7-0)

PRESIDENT'S REPORT:

OPEN BOOK AND BOARD OF REVIEW DATES – TRAINING FOR MEMBERS: Clerk Erb updated the Board that Open Book has been scheduled for 5/10/21 and will be held by phone call between the Assessors and property owners who wish to speak with the Assessor (Village Board members are not required to attend Open Book). The Board of Review will be held on

May 27, 2021 at 5 p.m. and will have a virtual option for attendance (Village Board members make up the Board of Review). Office staff will be obtaining training materials through UW Extension once they become available and any Board Member interested in viewing the training materials should contact the Clerk's Office. Currently, Trustee Phillipson has the training necessary for the Village to conduct the 2021 Board of Review. There have been recent changes to the law pertaining to the training of Board of Review members that will take effect on 1/1/2022 which include the requirement for at least one member to attend training annually.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:50 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/17/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/87020280997?pwd=SUxmRnBYblRpTnR5RGdUU1EweUt0UT09>

Join by Phone via (312)626-6799

Meeting ID: 870 2028 0997

Passcode: 304603

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Peggy Kruse, Mike Ganshert, and Tammy Newberry. Lori Wirts joined at 7:02 p.m. and Michael Bell at 7:05 p.m. ALSO PRESENT: Bekah Stauffacher (New Glarus Chamber), Police Chief Boldebuck, Lt. Sturdevant, Public Works Director Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Peggy Kruse, second by Mike Ganshert to approve the 2/2/21 agenda. Motion carried. (5-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Mike Ganshert approval of the consent agenda, second by Tammy Newberry. Motion carried. (6-0)

APPROVAL OF MINUTES OF 2/2/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses, credit card, health insurance and February tax settlement, e-check for life insurance and JE for utilities totaling \$1,061,115.70; payroll vouchers 15335 to 15361 totaling \$37,839.81 and Checks 39402 to 39459 totaling \$152,726.26.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for January was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda

packet was the monthly Budget to Actual Report for January for review.

PARKS & RECREATION:

COMMITTEE REPORT: Parks Chair Phillipson referred the Board to the action item next on the agenda.

DISCUSSION/CONSIDERATION: APPROVAL OF PARK USE PERMIT APPLICATION BY NEW GLARUS VISION FOR HOESLY POND/PARK: Chair Phillipson noted the attached application submitted by New Glarus Vision for a “Books for Kids Fisheree” at Hoesly Park on Saturday, February 20th from 10 AM to 3 PM. This event would raise money for the Books for Kids program which provides free new books to elementary school children to keep and take home for summer break. Parks & Recreation Committee is recommending approval.

There will be a donation box, however any children interested in participating will be allowed to do so, regardless of contribution. Their goal is to introduce children to ice fishing who may not otherwise have the opportunity. They are expecting 20-25 attendees.

The following safety procedures will be in place

- The event will take place in the open air. No shanties will be used
- Social Distancing will be enforced
- 8-10 Adults will be present to enforce distancing
- Any person handling food will be wearing gloves and a mask

Motion by Tammy Newberry to approve the Park Use Permit to New Glarus Vision, second by Lori Wirts. Motion carried. (6-0)

PUBLIC WORKS:

COMMITTEE REPORT: Committee Chair Kruse reported the Committee discussed the two action items listed on the agenda as well as receiving an update on the Wastewater Treatment Plant.

DISCUSSION/CONSIDERATION: ORDINANCE 21-01 TO AMEND SECTION 288-15 RESTRICTIONS ON PARKING AND STANDING IN CERTAIN PLACES: Chair Kruse reported the draft ordinance provides a prohibition on parking within 4 feet of a mailbox between 6 a.m. and 8 p.m. Monday through Sunday. The Police Department had been receiving numerous complaints on this issue and is recommending approval of the Ordinance. Public Works/Public Safety also recommends approval.

Motion by Peggy Kruse to approve [Ordinance 21-01], second by Michael Bell. Trustee Ganshert indicated he would like to see pedestrian traffic added to subsection 288-15(A)(8) “In any place or manner so as to obstruct, block or impede traffic.” He noted his concern over vehicles parked in driveways that protrude over the sidewalk and impede pedestrian traffic. The Board discussed the issue noting the cars protruding over sidewalks should be covered by 288-15(A)(3)-On a sidewalk. Motion carried (7-0).

DISCUSSION/CONSIDERATION: APPROVAL OF RESOLUTION 21-04/AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM THE STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND: In Fall 2020, the Village submitted two “Intent to Apply” (ITA) forms to the DNR to allow for consideration of Environmental Improvement Funding (EIF) for Well House Improvements and Lead Service Line (LSL) Replacement. This resolution approves the Village Administrator as an authorized representative to make these applications on behalf of the Village. All contracts/expenses would

still be approved on an individual basis by the Village Board. Public Works/Public Safety recommends approval.

Motion by Chuck Phillipson moved to approve Resolution 21-04, second by Mike Ganshert. Motion carried. (7-0)

FIRE DISTRICT BOARD COMMITTEE REPORT: Trustee Newberry noted the Fire District is continuing work on the district agreement.

LIBRARY BOARD COMMITTEE REPORT: Trustee Newberry reported the Library Board is moving forward with plans and should have additional information coming.

HISTORIC PRESERVATION: No report.

TREE BOARD:

AWARD OF 2021 TREE REMOVAL AND PRUNING CONTRACT TO BOLEY TREE AND LANDSCAPE CARE: Administrator Daily reported the Village received 4 bids for the tree removal and pruning contract. Boley Tree and Landscape Care submitted the lowest bid while meeting all the requirements of the bid (insurance/certified arborist). Their bid was for \$19,350. This is within the Village's budget. The Tree Board recommends approving the award of the tree removal and pruning contract to Boley Tree and Landscape Care.

Motion by Peggy Kruse to approve the contract to Boley, second by Mike Ganshert. Motion carried (7-0).

PRESIDENT'S REPORT: No report.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:35 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
2/2/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/82798700260?pwd=UHFTZXBuMjJsRW82RmI0RFB5L3RWUT09>

Or Dial (312)626-6799

When prompted enter the following Meeting ID: 827 9870 0260

Meeting Password: 988348

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Lori Wirts, Peggy Kruse, Mike Ganshert, Tammy Newberry and Michael Bell. ALSO PRESENT: M3 Insurance Representative Monica Schraml, Chief Boldebuck, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Tammy Newberry, second by Michael Bell to approve the 2/2/21

agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Tammy Newberry approval of the consent agenda, second by Mike Ganshert. Motion carried. (7-0)

APPROVAL OF MINUTES OF 1/19/21 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and retirement totaling \$30,574.02, Checks 39359 to 39401 totaling \$79,058.90; payroll vouchers 15310 to 15334 totaling \$33,028.43.

NEW BUSINESS:

DISCUSSION/CONSIDERATION: APPROVAL OF 2021 INSURANCE COVERAGES:

Administrator Daily introduced Monica Schraml with M3 Insurance. Ms. Schraml provided a brief overview of the existing insurance coverage for the Village as well as the services provided by M3 Insurance. She noted current coverages through EMC Insurance include: commercial property, inland marine (equipment), crime, police professional liability, general liability, commercial auto, worker's compensation, cyber liability and umbrella. She reported that the largest increases in premiums for 2021 were seen in property and liability due to the general civil unrest occurring in the United States. While worker's compensation rates are standard across the State, the Village's Experience Mod. Factor at 75% is excellent and will provide a larger dividend return to the Village.

Ms. Schraml noted the Village Board may wish to consider additional coverage for Cyber Liability as cases continue to increase along with the claim amounts. She indicated in particular the Village may want to increase levels of coverage for cyber extortion and misdirected payment fraud, currently at \$10,000 and \$5,000 respectively. She provided two options, indicating the \$590 current premium would be applied against the annual premium for any new coverage:

- 1) Insurer: At Bay with coverage limit of \$1 mil for most coverages, a deductible of \$5,000 and annual premium of \$2,000
- 2) Insurer: BCS Insurance with coverage limit of \$1 mil for most coverages, although Cyber Deception coverage was lower at \$250,000 with a \$10,000 deductible on that specific coverage, deductible on remainder of coverages is \$2,500 and the annual premium is \$3,600.

Administrator Daily indicated the current coverage is in effect and the question to the Board is whether to increase the current cyber liability coverage and if so, which company (policy). Ms. Schraml added she believes either of the two options would benefit the Village and they are both good companies.

Motion by Tammy Newberry, second by Michael Bell to replace the current cyber liability insurance with the policy proposed by At Bay Insurance. Motion carried. (7-0)

PRESIDENT'S REPORT:

REMINDER: NEXT BOARD MEETING WEDNESDAY, FEBRUARY 17, 2021: President Truttmann reminded the Board that the next regular meeting will be on Wednesday, February 17th, due to the Election being held on Tuesday, February 16, 2021.

Chief Boldebeck announced there will be a ribbon cutting for the remodeled police department on Wednesday, February 3, 2021 at 6 p.m., followed by an Open House. Any Board members interested in a tour are welcome to stop at 5 p.m.

ADJOURN:

Being no further business, President Truttman adjourned the meeting at 7:42 p.m.

–Lynne R. Erb, Clerk-Treasurer

VILLAGE BOARD PROCEEDINGS
VILLAGE OF NEW GLARUS
1/19/21

Due to current Local health guidelines in place as a result of COVID-19, this meeting was held remotely through Zoom:

<https://us02web.zoom.us/j/89377346926?pwd=MFptZEqwa1JQR3RML21rRTMrV0VZQT09>

Join by Phone via (312)626-6799

Meeting ID: 893 7734 6926

Passcode: 411471

REGULAR MEETING-CALL TO ORDER: President Truttman called the meeting to order at 7:00 p.m. Roll call was taken. PRESENT: Roger Truttman, Chuck Phillipson, Lori Wirts, Peggy Kruse, Mike Ganshert, Tammy Newberry and Michael Bell. ALSO PRESENT: Police Chief Boldebuck, Lt. Sturdevant, Public Works Director Cockroft, Administrator Drake Daily, and Clerk-Treasurer Lynne Erb.

AGENDA: Motion by Mike Ganshert, second by Mike Bell to approve the 1/19/21 agenda. Motion carried. (7-0)

PUBLIC APPEARANCES AND CITIZEN COMMENTS: No public comment.

CONSENT AGENDA: Motion by Mike Ganshert approval of the consent agenda, second by Tammy Newberry. Motion carried. (7-0)

APPROVAL OF MINUTES OF 12/15/20 REGULAR MEETING:

APPROVAL OF CLAIMS: ACH for payroll expenses and January tax settlement; Journal Entries for Utilities, health insurance and credit card payment, e-check for life insurance totaling \$1,610,442.47; payroll vouchers #15229 to 15255 dated 12/18/20 totaling \$37,012.80 payroll vouchers #15256 to 15282 dated 12/31/20 totaling \$37,484.62 and payroll vouchers #15283 to 15309 totaling \$35,377.15. Checks 39245 to 39292 dated 12/30/20 totaling \$54,227.20; checks 39293 to 39308 dated 1/6/21 totaling \$124,207.58; checks 39309 to 39335 dated 1/19/21 (final 2020 expenses) totaling \$330,692.37 and Checks 39336 to 39358 dated 1/20/21 totaling \$97,256.74.

APPROVAL OF OPERATOR LICENSES TO EXPIRE 6/30/22: To Katlon Rindy.

UPDATE: MONTHLY BUILDING INSPECTOR'S REPORT: The monthly Building Inspector's Report for December was included with the agenda packet.

UPDATE: MONTHLY BUDGET TO ACTUAL REPORT: Attached to the agenda packet was the monthly Budget to Actual Report for December (pre-audit) for review.

NEW BUSINESS:

DISCUSSION/CONSIDERATION: RESOLUTION 21-03 RESERVE FUND POLICY/DEBT POLICY: Clerk Erb reported this is an annual resolution updating the amount required in the emergency reserve and working capital reserve funds based on the 2021 general fund budgeted expenditures. It also restates the Village's debt policy including 12/31/20 outstanding debt balance and available debt capacity.

Motion by Mike Ganshert to approve, second by Tammy Newberry. Motion carried (7-0).

PARKS & RECREATION:

COMMITTEE REPORT: Parks Chair Phillipson noted the Committee discussed the action items below.

DISCUSSION/CONSIDERATION: RESOLUTION 20-27: 2021 PARK & POOL FEES: Chair Phillipson reported the Committee reviewed the historical and comparable data and is recommending no changes be made to the fees for 2021. Trustee Bell asked why no change indicating he believes based on the comparison, some increases should be made, especially to the pool fees. Trustee Phillipson commented he doesn't believe pool/recreation rates are meant to be competitive between communities and that in light of COVID-19 it's not a good time to look at fee increases that the pool is a service the Village provides. After further discussion on the review of revenue/expenses, pros and cons of a possible rate increase, and effect the continuing pandemic may have on operations, motion by Tammy Newberry, second by Lori Wirts to maintain fees the same as 2020 and approve Resolution 20-27 as presented. Motion carried. (7-0) Trustee Ganshert noted the fees can be re-visited in 2022.

DISCUSSION/CONSIDERATION: AUTHORIZATION TO BID THE GLARNER PARK IMPROVEMENT PROJECT: Administrator Daily reported the bids received in 2019 exceeded the cost the Village Board determined to be reasonable and rejected all bids. The lowest bid with all included was roughly \$500,000. The Village asked their Project Engineer (Fehr Graham) to identify items which could reduce the cost of the project.

At the December 2020 Parks and Recreation meeting, Fehr Graham presented a new set of plans. The plans included a base bid, which included the cost-saving measures (reduced grading, reduced fencing, elimination of playground, elimination of utilities for concession stand, lower cost fencing/ lower cost backstop, etc.). The bid documents also contain several alternate bids, which the Village will be able to choose from based on their desired scope for the project and budget (Examples: Additional Fencing, Additional grading, alternative fence coating, utility installation for future concession stand, upgraded backstop, etc.). After receiving the bids, the Parks and Recreation Committee will review the bids, determine which (if any) alternates it desires and identify the lowest responsible bidder and make a recommendation to the Village Board. The Parks and Recreation Committee recommends authorizing staff to publish the bid documents.

Motion by Tammy Newberry, second by Peggy Kruse to approve the bidding of the Glarner Park Improvement Project as explained. Motion carried. (7-0)

PUBLIC WORKS:

COMMITTEE REPORT: Committee Chair Kruse reported the Committee discussed:

- Recommend approval of operator license
- Received information on police department renovation
- Discussed restrictions for parking on 3rd Street

DISCUSSION/CONSIDERATION: RESOLUTION 21-01/PROHIBITION OF PARKING ON WESTSIDE OF 3RD STREET FROM 4TH AVENUE TO 6TH AVENUE: Administrator Daily noted New Glarus EMS has expressed concern regarding the navigation of emergency vehicles on 3rd Street when vehicles are parked on both sides of the Street. The Police Department reviewed the street and recommends parking be prohibited on the West Side of 3rd Street from 4th Avenue to 6th Avenue. This will allow emergency vehicle access and allow them to avoid downtown area during crowded times. Emergency Services will also have easy access to HWY 39 from their stations. Emergency vehicles will not have to operate against oncoming traffic. It is possible signs could not be installed until spring. The Public Works/Public Safety Committee Recommends approval of Resolution 21-01.

Trustee Phillipson noted there is currently no parking on the east side of 3rd Street between 4th and 5th Avenues and asked if it's possible to allow parking there if the west side is prohibited. He also asked if this change did not require a Public Hearing and if adjoining property owners had been notified. Administrator Daily noted changes to parking regulations does not require a public hearing and at this time, the adjoining property owners have not been individually notified.

The Board discussed the reasoning for the changes requested by EMS and the possibility of leaving one side of 3rd Street between 4th and 5th Avenue available for parking. Administrator Daily offered to contact all affected property owners.

Motion by Mike Bell, second by Chuck Phillipson to deferred for one (1) month with the Village drafting letter to affected property owners. Motion carried. (7-0)

FIRE DISTRICT BOARD COMMITTEE REPORT: Trustee Newberry reported the fire department will be trying the carry-out dinner this spring again. They are also going to begin plans for 2021 events with the understanding those events may not be able to happen based on health guidelines.

LIBRARY BOARD COMMITTEE REPORT: Trustee Newberry reported the Library Board continues to make progress toward building in 2021. They have a meeting scheduled for tomorrow night.

HISTORIC PRESERVATION: Trustee Ganshert reported on the state historic district designation on 2nd Street. He noted the designation is honorary and no regulatory and that the state will be submitting for federal designation as well. A reporter from the Wisconsin State Journal was in the Village to do an article on the recent designation and spoke with a few of the local businesses within the district. The article appeared in the January 17, 2021 paper.

Trustee Ganshert also reported that the Friends of the Chalet reported \$719.69 in revenue for the Chalet in 2020. They also reported a 2021 grant receipt in the amount of \$3,211.30 that will be used for some flooring and pouches to protect silver items in the collection.

PRESIDENT'S REPORT:

REFERRAL FROM TRUSTEE: DISCUSSION/CONSIDERATION: RESOLUTION 21-02/TRANSFER OF \$200,000 FROM TID 3 SURPLUS TO TID 4 TO FUND THE NEW GLARUS COVID-19 RELIEF PROGRAM: Administrator Daily reported that at the TID Joint Review meeting it was learned from the Village's TIF Advisors MSA Professional Services that some communities have utilized TIF funds to provide COVID-19 relief to businesses. Trustee Bell requested Administration draft a Covid-19 relief program to provide financial relief to the Village's TID 4. TID 4 is commonly referred to as the Downtown/Uptown TID.

Administrator Daily summarized the program noting eligible businesses could submit an application to the Village to be reviewed by the Community Development Authority. The

applicant would be eligible for a grant award of up to \$4,000 for reimbursement of expenses incurred during the Covid-19 pandemic. Administration estimates there are approximately 50 businesses within TID 4. Therefore, \$200,000 would be necessary to fund the program as currently drafted. TID 3 is designated as a Donor TID and could transfer funds to support the program. TID 3 has approximately \$700,000 in surplus funds available. This transfer would reduce the TID 3 surplus to approximately \$500,000 Resolution 21-02 has been drafted to both create the program and authorize the transfer from TID 3 to TID 4 to fund the program.

President Truttmann noted while he believes this is a good program, he has concerns that we are only able to provide assistance to those within the TIF 4 boundary and not all businesses within the Village.

The Board reviewed the program and discussed possible options for additional aid from other sources. Administrator Daily reiterated the legal restrictions placed on the use of TID funds. It was noted that even with a potential perceived unfairness in the program the ability to help some is beneficial.

Motion by Mike Ganshert to approve R21-02 for the transfer of \$200,000 from TID #3 to TID #4 to fund the COVID-19 Relief Program, second by Lori Wirts. ROLL CALL VOTE: Mike Bell-reclused; Michael Ganshert-yes; Peggy Kruse-yes; Tammy Newberry-yes; Chuck Phillipson-yes; Roger Truttmann-no; Lori Wirts-yes. Motion carried. (5-1-1)

ADJOURN:

Being no further business, President Truttmann adjourned the meeting at 8:00 p.m.

–Lynne R. Erb, Clerk-Treasurer